



**PERRY PARK METROPOLITAN DISTRICT
REGULAR BOARD MEETING AGENDA AND NOTICE**

Thursday, August 8, 2024 – 6:00 PM

Perry Park Country Club
7047 Perry Park Boulevard
Larkspur, CO 80118

-AND-

Please join my meeting from your computer, tablet, or smartphone.

<https://video.cloudoffice.avaya.com/join/732402898>

You can also dial in using your phone.

United States: +1 (213) 463-4500

Access Code: 732-402-898

Board of Director	Title	Term
Darren Hill	President	May 2027
Joseph Brickweg	Vice President	May 2027
Jill Arthurs	Treasurer	May 2025
Steven Ostrowski	Secretary	May 2025
Christian M. Warren	Assistant Secretary	May 2025

1) Administrative Matters

- A. Call to Order & Declaration of Quorum
- B. Director Qualifications and Disclosures
- C. Review and Approval of the Agenda
- D. Consider Approval of Meeting Minutes from July 11, 2024, (enclosed)

2) Correspondence

3) Public Comment – The Board and District staff truly value the public’s input. Please respect the following when making formal comments to the Board of Directors:

- A. Please keep comments restricted to the topics of the District and its business, and time limited to a maximum of three (3) minutes.

4) Directors Items/ Comments

5) Committee Reports

- A. Entry Committee – Director Arthurs
- B. Firewise Committee – Directors Brickweg & Hill
- C. Parks and Open Space Committee – Director Ostrowski
- D. Communications Committee – Director Ostrowski
- E. Independence Day Committee – Director Warren

6) Financial Matters

- A. Review and consider approval for Reserve Study BID (enclosed)
- B. Discuss Bill.com payable option
- C. Review and consider acceptance of July 31, 2024, Unaudited Financial Status (enclosed)

D. Review and Approve through August 8, 2024 Payables (enclosed)

7) Management Matters

A. Discuss transcription of Board Meeting Minutes

8) New Business

9) Old Business

A. Tract K Discussion

B. Gateway Pond – Fire Pond Designation Update

C. Lot encroachment on District Property

10) Adjournment

The next regularly scheduled meeting is scheduled for September 12, 2024, at 6:00 pm

Location: Perry Park Country Club, 7047 Perry Park Boulevard, Larkspur, CO 80118



RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PERRY PARK METROPOLITAN DISTRICT HELD July 11, 2024

A Regular Meeting of the Board of Directors of the Perry Park Metropolitan District was held at the Perry Park Country Club, Larkspur, CO 80118, on July 11, 2024, at 6:00 p.m. The meeting was open to the public and was also available via Zoom video / teleconference.

In attendance and participating were Directors:

Darren Hill, President
Joseph Brickweg, Vice President
Jill Arthurs, Treasurer
Steven Ostrowski, Secretary
Christian M. Warren, Assistant Secretary

Also participating were:

Keith Worley
Doug Duvigneud
Paula Adams
Victoria
Carloyn Jones
Beth D.
Mitch Seybold
Randy Johnson Bonnie Schwam
Neal Simpkins
Eric Barnes, Fiscal Focus Partners
Rebecca Harris, WSDM District Managers
Kurt Schlegel, Special District Solutions, Inc.

CALL TO ORDER:

Mr. Schlegel called the role and noted that a quorum of the Board was present. Director Hill called the meeting to order at 6:00 p.m.

**CONFLICTS &
DISCLOSURE
STATEMENTS:**

Conflict Disclosure Statements have been filed with the Secretary of State's Office and all Directors stated they had no additional conflicts of interest regarding District business to disclose.

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APPROVAL OF AGENDA: Director Warren moved that the Board approve the agenda as presented. Upon a second by Director Brickweg a vote was taken, and the motion carried unanimously.

CONSENT AGENDA: Director Brickweg moved that the Board approve the Consent Agenda, consisting of the following item as presented:

- Minutes from the June 13, 2024, Regular Meeting

Upon a second by Director Warren a vote was taken, and the motion carried unanimously.

CORRESPONDENCE: Director Ostrowski stated that he has received emails from residents regarding slash pickup dates.

PUBLIC COMMENT: Residents requested additional notification of future slash pile burns and CORE Electric Cooperative Fire Mitigation Program schedules.

DIRECTOR'S COMMENTS: Director Ostrowski thanked all that were involved in the planning and execution of the 2024 Independence Day activities, and stated he believed the slash pickup schedule could be better coordinated and communicated better to the residents.

NEW BUSINESS: Review and Consider Acceptance of 2023 Financial Audit - Mr. Barnes addressed the Board members regarding the results of the District's 2023 Financial Audit, which received an Unqualified Opinion by the Auditors. Mr. Barnes answered several questions regarding the audit process. Following discussion Director Brickweg moved that the Board accept the 2023 Audit, pending final revisions by the Auditors and directed staff to file the 2023 Audit with the State Auditor's office no later than 31 July, 2024. Upon a second by Director Arthurs a vote was taken, and the motion carried unanimously.

Acquisition of Real Property – Director Warren presented to the Board a proposal (attachment #2) from the property owner of Tact “K” to donate this property to the Metropolitan District along with a monetary stipend to be used to improve an existing trail on that property. The Directors discussed some interest in the proposal and decided that the next steps in the process should include the following:

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- Tour the property to inspect the condition of the property and trail
- Determine if access easements will be required for sections of the existing trail that crosses private property

Following discussion Director Warren moved that the Board approve moving forward with the discovery process and to provide confirmation to the property owner that there is an interest in the proposal. Following a second by Director Brickweg a vote was taken, and the motion carried unanimously.

UNFINISHED BUSINESS:

Gateway Pond Fire Resource Designation: Pending – No Report Available.

COMMITTEE REPORTS:

Independence Day Planning Committee – Director Warren stated that the events were a success and thanked all involved for their efforts, support, and monetary donations. A listing of costs for the events was provided as well as a list of sponsors (enclosure #3).

The Directors discussed the possibility of a fireworks show for Independence Day 2025. Director Brickweg stated that he contacted the fireworks company that has been used in the past and inquired about their availability for 2025. They are currently working to hire more “shooters”. Discussion ensued regarding funding for future year’s activities and Director Hill stated that he discovered a system called “Give Butter” that allows for individuals to contribute to organizations, on-line, which could be used for future events.

Entry Committee – Director Arthurs stated that she received an updated estimate reflecting a lower cost for the installation of a water tap at the entrance to Perry Park, which of approved will be used for irrigation. Director Arthurs moved that the Board approve an expenditure to purchase the needed equipment and installation of a water tap at the entrance to Perry Park with Fischer Enterprises at a cost to not exceed \$30,000. The motion received a second from Director Brickweg. Following discussion, a vote was taken, and the motion carried unanimously.

Additional items discussed:

- CORE Electric response is still pending
- The Board may wish to consider a Special Meeting to only discuss entryway designs and suggestions

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Firewise Committee – Director Brickweg (Committee Minutes are attached as Enclosure #4)

- The Committee has completed their work on an invitation to bid on a proposed fire mitigation project for District owned properties within Perry Park and have recommended that Mr. Randy Johnson be hired to administer this project on behalf of the District. Director Brickweg moved that the Board approve an agreement between the Perry Park Metropolitan District and Wildfire Risk Management, Ltd. for the first six (6) parcels to be completed in 2024. The motion received a second from Director Arthurs. Directors Warren and Ostrowski expressed their concerns about hiring Mr. Johnson since he was a former Director of the District. Following discussion, a vote was taken, and the motion carried with four (4) Directors voting YES and one (1) Director voting NO.
- The next cycle for the 50/50 Fire Mitigation Grant applications is open. Director Hill moved that the Board approve an expenditure of up to \$500.00 to contract for the writing and submission a grant application on behalf of the Perry Park Metropolitan District. Upon a second by Director Warren a vote was taken, and the motion carried unanimously.

Parks & Open Space Committee – Director Ostrowski

- Giloon Pond
 - Director Ostrowski stated that water rights may conflict with the plans to restore the area as a recreation resource.
 - Materials will be ordered for the trail restoration project
- Wauconda Park
 - Working to schedule a meeting for the design contractor to present concept designs for resident review and comment
 - Great Outdoors Colorado Grant – Director Ostrowski is checking on the possibility to apply for this grant to finance some restoration work at the Wauconda Park
 - Concrete sidewalk still needs to be repaired / replaced

Communications Committee - Director Ostrowski

- Explained communications methods and tools used to keep the residents up to date on current and planned events

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**FINANCIAL AND
MANAGEMENT ITEMS:**

Review of Cash Position and Financial Statements: Mr. Schlegel reviewed the unaudited Financial Statements dated June 30, 2024, with the Board.

Approval of Claims: Mr. Schlegel presented a list of Metropolitan District claims for consideration and payment. After review, Director Arthurs moved that the Board approve the July 2024 claims presented for payment, totaling \$11,803.67, represented by checks #7097 through #7109. Upon a second by Director Brickweg a vote was taken, and the motion carried unanimously.

OTHER BUSINESS:

None

NEXT MEETING:

The Board's next regular meeting will take place on Tuesday – August 8, 2024, at 6:00 p.m. and will be held at the Perry Park Country Club

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made, seconded, and unanimously carried, the meeting was adjourned at 8:30 p.m.

Respectfully Submitted:

Secretary for the Meeting

RECORD OF PROCEEDINGS

Park Metropolitan District

Regular Meeting – July 11, 2024
Motions and Action

Agenda Item #	Motion #	Motion Language	Passed (Y or N)
2	M2024-07-11_01	Director Warren moved that the Board approve the agenda as presented. Upon a second by Director Brickweg a vote was taken, and the motion carried unanimously.	Y
3	M2024-07-11_02	Director Brickweg moved that the Board approve the Consent Agenda, consisting of the following item as presented: <ul style="list-style-type: none"> • Minutes from the June 13, 2024, Regular Meeting Upon a second by Director Warren a vote was taken, and the motion carried unanimously.	Y
7	M2024-07-11_03	Director Brickweg moved that the Board accept the 2023 Audit, pending final revisions by the Auditors and directed staff to file the 2023 Audit with the State Auditor’s office no later than 31 July, 2024. Upon a second by Director Arthurs a vote was taken, and the motion carried unanimously.	Y
8	M2024-07-11_04	Director Warren moved that the Board approve moving forward with the discovery process and to provide confirmation to the property owner that there is an interest in the proposal. Following a second by Director Brickweg a vote was taken, and the motion carried unanimously.	Y
11	M2024-07-11_05	Director Arthurs moved that the Board approve an expenditure to purchase the needed equipment and installation of a water tap at the entrance to Perry Park with Fischer Enterprises at a cost to not exceed \$30,000. The motion received a second from Director Brickweg. Following discussion, a vote was taken, and the motion carried unanimously.	Y
12-A	M2024-07-11_06	Director Brickweg moved that the Board approve an agreement between the Perry Park Metropolitan District and Wildfire Risk Management, Ltd. For the first six (6) parcels to be completed in 2024. The motion received a second from Director Arthurs. Following discussion, a vote was taken, and the motion carried with four (4) Directors voting YES and one (1) Director voting NO.	Y

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12-B	M2024-07-11_07	Director Hill moved that the Board approve an expenditure of up to \$500.00 to contract for the writing and submission a grant application on behalf of the Perry Park Metropolitan District. Upon a second by Director Warren a vote was taken, and the motion carried unanimously.	Y
17	M2024-07-11_08	Director Arthurs moved that the Board approve the July 2024 claims presented for payment, totaling \$11,803.67, represented by checks #7097 through #7109. Upon a second by Director Brickweg a vote was taken, and the motion carried unanimously.	Y

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