

PERRY PARK METROPOLITAN DISTRICT REGULAR BOARD MEETING AGENDA AND NOTICE

Thursday, July 10, 2025 – 6:00 PM Perry Park Country Club 7047 Perry Park Boulevard Larkspur, CO 80118

-AND-

Please join the Microsoft Teams meeting from your computer, tablet, or smartphone.

Join the meeting now

Meeting ID: 291 656 179 904 4

Meeting Passcode: ma9vf6ZE

You can also dial in using your phone.

1-323-741-1303

Phone conference ID: 160 702 327#

Board of Directors	Title	Term
Darren Hill	President	May 2027
Kirk H. Mulbach	Vice President	May 2029
Joseph Brickweg	Treasurer	May 2027
Keith A. Worley	Secretary	May 2029
Carsten Baumann	Assistant Secretary/Treasurer	May 2029

1) Administrative Matters

- A. Call to Order & Declaration of Quorum
- B. Director Qualifications and Disclosures
- C. Review and Approval of the Agenda
- D. Consider Approval of Regular Meeting Minutes from June 12, 2025 (enclosed)

2) Correspondence

3) Public Comment

A. The Board and District staff truly value the public's input. Please respect the following when making formal comments to the Board of Directors: Please keep comments restricted to the topics of the District and its business, and time limited to a maximum of three (3) minutes.

4) Directors' Items/ Comments

A. Bannock Drive Local Improvement District (LID)

5) Committee Reports

- A. Firewise Committee Director Brickweg, Chair; Director Worley, Vice Chair
- B. Parks and Open Space Committee Director Mulbach, Chair; Director Worley, Vice Chair
 - (1) Entryway Subcommittee
 - (2) Pet waste at Wauconda Park
 - (3) Benches
- C. Events and Activities Committee President Hill, Chair; Director Baumann, Vice Chair

6) Financial Matters

- A. Review and consider acceptance of June 30, 2025, Unaudited Financial Statements (enclosed)
- B. Review and approve Payables through July 10, 2025 (enclosed)

7) Management Matters

8) Legal Matters

9) <u>New Business</u>

A. Gilloon Pond

10) Old Business

11) Executive Session

Executive session pursuant to C.R.S. Section 24-6-402(4)(b), for the purpose of receiving legal advice on specific legal questions related to ongoing water court litigation concerning Gateway Pond water rights.

12) Adjournment

• The next regularly scheduled meeting is August 14, 2025, at 6:00 pm



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PERRY PARK METROPOLITAN DISTRICT HELD JUNE 12, 2025 AT 6:00 P.M.

Pursuant to posted notice, the regular meeting of the Board of Directors of the Perry Park Metropolitan District was held on June 12, 2025 at 6:00 p.m. at the Perry Park Country Club 127047 Perry Park Boulevard, Larkspur, CO 80118 and via Microsoft Teams tele/videoconference.

Attendance:

In attendance were Directors:						
Darren Hill	President					
Kirk H. Mulbach	Vice President					
Joseph Brickweg	Treasurer					
Keith A. Worley	Secretary					
Carsten Baumann	Assistant Secretary/ Assistant Treasurer					

Also, in attendance were:

Beth Diana	WSDM District Managers
Rebecca Harris	WSDM District Managers
Danielle Daigle-Chavez	WSDM District Managers
Chris Miller	M.R. Hauling
Jill Arthurs	Resident (virtual)
Sue Wells	Resident (virtual)
Elderbrook C	Resident (virtual)
Layne Vinton	Resident
Deb Lefor	Resident
Beverly O = Donnell	Resident
Tony Caterina	Resident
Randy Johnson	Resident

1. Administrative Matters

- A. Call to Order & Declaration of Quorum The meeting was called to order at 6:03 p.m. by President Hill. President Hill indicated that a quorum of the Board was present.
- B. Declaration of Quorum/ Director Qualifications/ Disclosure Matters: President Hill stated that each Director has been qualified as an eligible elector of the District pursuant to Colorado law. The Directors confirmed their qualifications. President Hill informed the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. President Hill reported that disclosures for those Directors with



potential or existing conflicts of interest were filed with the Secretary of State's Office and the Boards at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. President Hill inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest regarding any matters scheduled for discussion at the meeting. No additional disclosures were noted. The Board determined that the participation of the members present was necessary to obtain quorum or otherwise enable the Board to act.

- C. Review and Approval of the Agenda Director Worley moved to approve the agenda as presented; seconded by Director Brickweg. Motion passed unanimously.
- D. Consider approval of May 8, 2025 Regular Board Meeting Minutes After review, Director Brickweg moved to approve the May 8, 2025 Regular Board Meeting Minutes as presented; seconded by Director Worley. Motion passed unanimously.
- 2. Correspondence No correspondence.
- 3. Public Comment No comments.
- 4. Director's Items/ Comments
 - A. Alternative Meeting Dates due to Larkspur Fire Protect District Board's Meeting Conflict Director Worley proposed polling the Board Members, District Management, and Country Club. President Hill noted potential challenges and suggested tabling the item until after consulting with the Larkspur Fire Protection District. Item tabled.
- 5. Committee Reports
 - A. Firewise Committee

Discussion was had about the evacuation plan. Director Worley moved to mail the evacuation plan to the community with a cost not to exceed \$1,200; seconded by Director Brickweg. Motion passed unanimously. Director Baumann inquired about the evacuation plan. President Hill and Randy Johnson, Resident, addressed. Discussion was had about making Gateway Pond a fire suppression pond. Director Worley informed the Board of the initial round of insect release. Discussion was had about the slash pickup. Chris Miller, M.R. Hauling notified the Board of his pickup schedule, commented about the lack of community participation, and stated his final pickup will take place the week of July 14th. Randy Johnson informed the Board that the residents who had initially expressed interest in the FRWRM Grant Program were contacted, but he received no responses. Director Baumann inquired about the email that was sent to the residents. Discussion was had about sending an eblast to the entire community regarding the FRWRM Grant Program, including the method of email distribution. The Board requested that all FRWRM Grant Program communications be sent from this address.

B. Parks and Open Space Committee



(1) Entry Way Subcommittee

Director Mulbach notified the Board that he would be meeting with the Douglas County Land Conservancy to discuss the entryway modifications and the benches. Discussion was had about the aesthetics of the benches, timeline for approval, and beginning construction of one of the benches. Director Brickweg addressed. Discussion was had about options for memorials. President Hill addressed. Discussion was had about modification of the existing bench. Director Brickweg addressed. Director Baumann inquired about ownership of the stone monument and sign, the variety of fencing types, coordination with the Perry Park Country Club, and requested a cohesive design aesthetic. President Hill, Director Worley, and Director Mulbach addressed. Discussion was had about trenches being cut around the bench to drain the standing water. Director Worley and President Hill addressed.

- (2) Review and consider approval of playground inspection proposals. Discussion was had about the proposals and the District's insurance company performing the inspection at no cost. Director Baumann inquired about the frequency of the inspections. President Hill addressed. Director Brickweg moved to approve spending up to \$600 on a playground inspection, contingent upon the insurance not providing a no-cost inspection; seconded by Director Worley. Motion passed unanimously. Director Mulbach notified the Board that parts of the pavilion require repairs, which can be completed by community members. Director Worley moved to authorize Director Mulbach to purchase parts for pavilion repairs, with expenses not to exceed \$500; seconded by President Hill. Motion passed unanimously.
- (3) Update on Bio-Weed control program Director Worley notified the Board that the first bio-weed control insect release was completed.
- (4) Pet waste at Wauconda Park No update.
- (5) Benches

Discussed under the Entryway Subcommittee item.

C. Events and Activities Committee

President Hill notified the Board about the Larkspur Fire Protection District's special event permit fee increase. President Hill notified the Board that the estimated cost for hot dogs for the Independence Day parade would be \$1,500. President Hill notified the Board that the District received a \$20,000 grant from Douglas County and a \$2,000 grant from Elizabeth Owens for the Independence Day events. Discussion was had about collection boxes for donations. The Board addressed.

- (1) Review and consider approval of Parker Port-a-Potty proposal for Independence Day Parade
- (2) Review and consider approval of All Seasons Rent All grill quote for Independence Day Parade

President Hill moved to authorize the expenditure of up to \$4,800 for the Parker Port-a-Potty invoice, All Seasons Rent All grill rental invoice, and hot dog purchase; seconded by Director Baumann. Motion passed unanimously.

6. Financial Matters

A. Review and consider acceptance of May 31, 2025 Unaudited Financial Statements



Ms. Diana presented the unaudited financials. Ms. Diana inquired whether the Board knew what the prepaid expense item listed on the balance sheet was and stated she would contact prior District Management for clarification. Ms. Diana noted that the fireworks were expensed to the seasonal activities line item but would be reclassified to the 4th of July Celebration line item within the Project Fund. Director Brickweg requested that the fireworks remain categorized under the seasonal activities line item. Director Worley asked about the triggers that would require a budget amendment. Director Baumann inquired about landscape line items. Director Brickweg and Rebecca Harris, WSDM Managers, addressed. Discussion was had about amending the 2025 budget to consolidate line items, and the development of the 2026 budget. After discussion, Director Brickweg moved to approve; seconded by Director Worley. Motion passed unanimously.

B. Review and consider approval through June 12, 2025 Payables

Ms. Diana presented the Payables for the period. Ms. Diana requested the payables be amended to include the May Core Electric \$17.75 invoice, June Core Electric \$17.75 invoice, the Norris Design \$5,561.25 invoice, the Parker Port-a-Potty \$1,200 invoice, and the All Seasons Grill \$905.18 invoice for an amended payables total of \$55,139.18. Discussion was had about the Norris Design invoice. Director Mulbach addressed. Director Brickweg inquired about the Larkspur Outdoor Maintenance invoices. Director Worley and Director Baumann addressed. Director Worley moved to approve as amended; seconded by President Hill. Motion passed unanimously.

7. Management Matters

Ms. Diana notified the Board that she needed some additional information from the new Board Members to create their District email addresses. Ms. Diana notified the Board that District Management applied for a grant through the Statewide Internet Portal Authority to fund an accessibility audit for the District's website and stated they would find out if the grant is awarded in August. Ms. Diana asked if members of the Board would be attending the Special District Association conference in September. Directors Mulbach and Baumann stated they would attend virtually. Ms. Diana notified the Board that District Management submitted three permits for the Independence Day events and were awaiting approval.

- 8. Legal Matters No discussion.
- 9. New Business No discussion.
- 10. Old Business
 - A. Tract K

President Hill notified the Board that Tract K closed and is owned by the District. Discussion was had about moving the \$30,000 Tract K maintenance funds from the Perry Park Community Fund to the District.

11. Adjournment:



Director Brickweg moved to adjourn the meeting at 7:22 p.m.; seconded by Director Worley. Motion passed unanimously. Director Worley moved to call the meeting back to order at 7:23 p.m.; seconded by President Hill. Motion passed unanimously. Discussion was had about authorizing M.R. Hauling to operate a junk dump in August for residents. Director Brickweg moved to allow M.R. Hauling access to the District's property for a junk dump and for the District to publicize the event; seconded by President Hill. Motion passed unanimously. Director Worley moved to adjourn the meeting at 7:29 p.m.; seconded by President Hill. Motion passed unanimously.

a. Next Regular Meeting scheduled: July 10, 2025, at 6 p.m.

Submitted by: Recording Secretary

THESE MINUTES ARE APPROVED AS THE OFFICIAL JUNE 12, 2025, REGULAR MEETING MINUTES OF THE PERRY PARK METROPOLITAN DISTRICT.

Approved by: Secretary of the Board

Perry Park Metropolitan District Balance Sheet As of June 30, 2025

	Jun 30, 25
ASSETS Current Assets Checking/Savings First Bank Checking Colo Trust General - 2320 Colo Trust Conservation - 2321 Colo Trust Reserve - 8001	40,293.99 11,272.45 70,488.00 1,011,509.83
Total Checking/Savings	1,133,564.27
Accounts Receivable Accounts Receivable	500.00
Total Accounts Receivable	500.00
Total Current Assets	1,134,064.27
TOTAL ASSETS	1,134,064.27
LIABILITIES & EQUITY Liabilities Current Liabilities Accounts Payable Accounts Payable	14,274.11
Total Accounts Payable	14,274.11
Other Current Liabilities Payroll Liabilities	229.50
Total Other Current Liabilities	229.50
Total Current Liabilities	14,503.61
Total Liabilities	14,503.61
Equity Fund Balance Restricted Emergencies Conservation Trust Subsequent Years Expenses Unassigned	10,000.00 48,641.00 5,720.00 767,786.87
Total Fund Balance Restricted	832,147.87
Retained Earnings Net Income	171,946.66 115,466.13
Total Equity	1,119,560.66
TOTAL LIABILITIES & EQUITY	1,134,064.27

10:41 AM 07/03/25 Accrual Basis

Perry Park Metropolitan District Profit & Loss Budget vs. Actual January through June 2025

General Fund

		airunu	т	OTAL	
	Jun 25	Jan - Jun 25	Budget	\$ Over Budget	% of Budge
rdinary Income/Expense	oun zo		Budget	¢ över Budget	// Of Dudge
Income					
Senior/Veteran/Personal Exempt	0.00	6,401.25			
Conservation Trust Fund	2,791.21	5,755.87	12,000.00	-6,244.13	47.97
Abatements & Ommitted	0.00	-158.38			
Property Taxes	11,871.62	173,390.00	258,881.00	-85,491.00	66.98
Specific Ownership Tax	1,620.72	8,171.15	18,122.00	-9,950.85	45.09
Interest Income	68.03	274.24	0.00	274.24	100.0
Total Income	16,351.58	193,834.13	289,003.00	-95,168.87	67.07
Expense					
Bank Fees	14.00	82.00	50.00	32.00	164.0
Contingency	0.00	1,262.00	20,000.00	-18,738.00	6.31
Directors Fees	500.00	2,700.00	10,000.00	-7,300.00	27.0
District Management	3,277.50	18,277.50	36,000.00	-17,722.50	50.77
Dues & Subscriptions	0.00	1,044.35	1,500.00	-455.65	69.62
Education	0.00	0.00	4,000.00	-4,000.00	0.0
Election Expense	0.00	1,793.08	10,000.00	-8,206.92	17.93
Engineering - Water Consultant	0.00	484.00			
Grant Writing	0.00	0.00	3,500.00	-3,500.00	0.0
Information Technology	0.00	1,455.88	3,000.00	-1,544.12	48.53
Insurance	0.00	6,670.00	6,200.00	470.00	107.58
Landscape & Open Space Maint	1,468.75	3,550.00	16,500.00	-12,950.00	21.52
Lease/Purchased Water Replacemt	0.00	0.00	1,000.00	-1,000.00	0.0
Legal	1,687.00	10,423.00	15,000.00	-4,577.00	69.49
Miscellaneous	0.00	68.50			
Park Maintenance	0.00	0.00	1,500.00	-1,500.00	0.0
Payroll Taxes	38.25	206.55	600.00	-393.45	34.4
Postage & Copies	79.36	157.38	100.00	57.38	157.38
Post Office Box Rental	0.00	74.00			
Repairs & Maintenance	150.00	930.00	6,500.00	-5,570.00	14.3
Seasonal Activities	504.50	20,055.60	2,000.00	18,055.60	1,002.78
Slash Pick-Up and Burn					
Spring Canyon Lease	0.00	0.00	1,200.00	-1,200.00	0.0
Mailer Postage	0.00	668.78	2,000.00	-1,331.22	33.44
Slash Pick-Up and Burn - Other	7,560.00	10,125.57	50,000.00	-39,874.43	20.25
Total Slash Pick-Up and Burn	7,560.00	10,794.35	53,200.00	-42,405.65	20.29
Treasurer Collection Fee - O&M	178.50	2,695.16	3,883.00	-1,187.84	69.4
Utilities	17.75	138.39	2,000.00	-1,861.61	6.92
Weed & Pest Control	0.00	1,000.00	7,000.00	-6,000.00	14.29
Total Expense	15,475.61	83,861.74	203,533.00	-119,671.26	41.2
et Ordinary Income	875.97	109,972.39	85,470.00	24,502.39	128.67

10:41 AM 07/03/25 Accrual Basis

Perry Park Metropolitan District Profit & Loss Budget vs. Actual January through June 2025

	TOTAL					
	Jun 25	Jan - Jun 25	Budget	\$ Over Budget	% of Budget	
Other Income/Expense						
Other Expense						
Other Expense						
Transfer to Project Fund	0.00	0.00	388,240.00	-388,240.00	0.0%	
Transfer to Reserve Fund	35,000.00	35,000.00	316,939.00	-281,939.00	11.04%	
Total Other Expense	35,000.00	35,000.00	705,179.00	-670,179.00	4.96%	
Total Other Expense	35,000.00	35,000.00	705,179.00	-670,179.00	4.96%	
Net Other Income	-35,000.00	-35,000.00	-705,179.00	670,179.00	4.96%	
Net Income	-34,124.03	74,972.39	-619,709.00	694,681.39	-12.1%	

10:52 AM 07/03/25 Accrual Basis

Perry Park Metropolitan District Profit & Loss Budget vs. Actual January through June 2025

Porject Fund

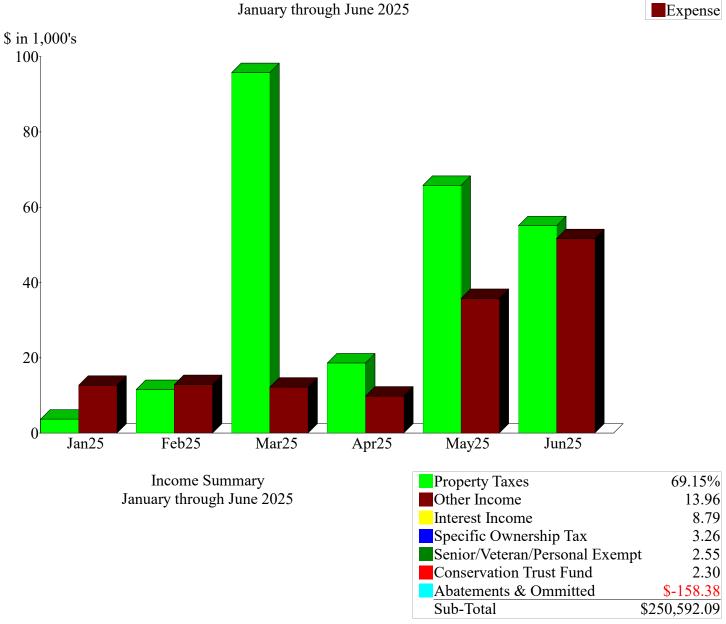
		TOTAL					
	Jun 25	Jan - Jun 25	Budget	\$ Over Budget	% of Budget		
Ordinary Income/Expense							
Income							
Donations-Income	0.00	0.00	30,000.00	-30,000.00	0.0%		
Grant Income	0.00	0.00	170,000.00	-170,000.00	0.0%		
Interest Income	239.73	1,391.48					
Total Income	239.73	1,391.48	200,000.00	-198,608.52	0.7%		
Expense							
4th of July Celebration	1,200.00	1,200.00					
Entry Way Improvements	0.00	15,064.22	170,000.00	-154,935.78	8.86%		
Fire Mitigation	0.00	0.00	279,000.00	-279,000.00	0.0%		
Tract K Trail Realignment	0.00	0.00	30,000.00	-30,000.00	0.0%		
Wauconda Park	0.00	0.00	200,000.00	-200,000.00	0.0%		
Total Expense	1,200.00	16,264.22	679,000.00	-662,735.78	2.4%		
Net Ordinary Income	-960.27	-14,872.74	-479,000.00	464,127.26	3.11%		
Other Income/Expense							
Other Income							
Other Income							
Transfer from General Fund	0.00	0.00	388,240.00	-388,240.00	0.0%		
Total Other Income	0.00	0.00	388,240.00	-388,240.00	0.0%		
Total Other Income	0.00	0.00	388,240.00	-388,240.00	0.0%		
Net Other Income	0.00	0.00	388,240.00	-388,240.00	0.0%		
plations	-960.27	-14,872.74	-90,760.00	75,887.26	16.39%		

10:56 AM 07/03/25 Accrual Basis

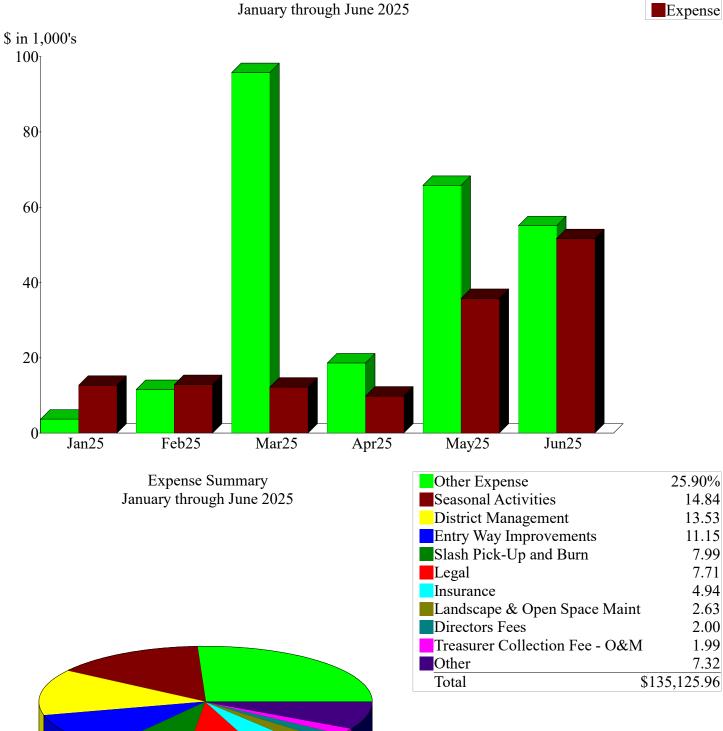
Perry Park Metropolitan District Profit & Loss Budget vs. Actual January through June 2025

Reserve Fund

	TOTAL					
	Jun 25	Jan - Jun 25	Budget	\$ Over Budget	% of Budget	
Ordinary Income/Expense						
Income						
Interest Income	3,501.02	20,366.48	20,000.00	366.48	101.83%	
Total Income	3,501.02	20,366.48	20,000.00	366.48	101.83%	
Net Ordinary Income	3,501.02	20,366.48	20,000.00	366.48	101.83%	
Other Income/Expense						
Other Income						
Other Income						
Transfer from General Fund	35,000.00	35,000.00	316,939.00	-281,939.00	11.04%	
Total Other Income	35,000.00	35,000.00	316,939.00	-281,939.00	11.04%	
Total Other Income	35,000.00	35,000.00	316,939.00	-281,939.00	11.04%	
Net Other Income	35,000.00	35,000.00	316,939.00	-281,939.00	11.04%	
ontingency	38,501.02	55,366.48	336,939.00	-281,572.52	16.43%	



Income



Income and Expense by Month January through June 2025

Income

Perry Park Metropolitan District PAYMENT REQUEST

July 10, 2025

GENERAL FUND ACCOUNT

Company	Invoice	Date	Amount	Comments
Darren Hill	071025DH	7/10/2025	\$ 92.35	Monthly
Joseph Brickweg	071025JB	7/10/2025	\$ 92.35	Monthly
Carsten Baumann	071025CB	7/10/2025	\$ 92.35	Monthly
Kirk Mulbach	071025KM	7/10/2025	\$ 92.35	Monthly
Keith Worley	071025KW	7/10/2025	\$ 92.35	Monthly
Collins Cole Winn Ulmer	7690	6/12/2025	\$ 1,687.00	
				Larkspur FPD fireworks permit fee
J&M Displays	6192025	6/19/2025	\$ 831.50	paid via ACH
Larkspur Outdoor Maintenance	2867	6/29/2025	\$ 762.50	
Larkspur Outdoor Maintenance	2869	6/29/2025	\$ 162.50	
Larkspur Outdoor Maintenance	2870	6/29/2025	\$ 292.50	
Larkspur Outdoor Maintenance	2871	6/29/2025	\$ 251.25	
M.R. Hauling	1213	6/12/2025	\$ 7,560.00	
Parker Port-A-Potty, Inc.	I125134	6/16/2025	\$ 150.00	Monthly
WSDM Managers	863	6/30/2025	\$ 3,130.86	Monthly
WSDM Managers - FRWRM	866	6/30/2025	\$ 277.50	
TOTAL			\$ 15,567.36	

, President

First Bank Checking Balance	\$ 39,842.10	
Less this month's payables	\$ (15,567.36)	
Bank Balance after payables	\$ 24,274.74	