

**MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
PERRY PARK METROPOLITAN DISTRICT
HELD SEPTEMBER 12, 2024
AT 6:00 PM**

Pursuant to posted notice, a Regular Meeting of the Board of Directors of the Perry Park Metropolitan District was held at the Perry Park Country Club, Larkspur, CO 80118, on September 12, 2024, at 6:00 p.m. The meeting was open to the public and was also available via Zoom video / teleconference.

Attendance

In attendance were Directors:

Darren Hill, President
Joseph Brickweg, Vice President
Jill Arthurs, Treasurer
Steven Ostrowski, Secretary
Christian M. Warren, Assistant Secretary

Also in attendance were:

Rebecca Harris, WSDM District Managers
Randal Johnson, Wildfire Risk Management, Ltd.
Murphy's
In Person Public Attendance

1. ADMINISTRATIVE MATTERS

- A. Call to Order: The meeting was called to order at 6:03 p.m. by President Hill. A quorum was confirmed.
- B. Director Qualifications and Disclosures: Conflict Disclosure Statements have been filed with the Secretary of State's Office and all Directors stated they had no additional conflicts of interest regarding District business to disclose.
- C. Review and Approval of the Agenda: Director Ostrowski moved to approve the Agenda as presented; seconded by President Hill. Motion passed unanimously.
- D. Consider Approval of Meeting Minutes from August 8, 2024: After review, Director Warren moved to approve the August 8, 2024, Meeting Minutes as amended; seconded by Director Ostrowski. Motion passed unanimously.

2. CORRESPONDENCE:

- 3. PUBLIC COMMENT:** A resident in attendance requested she add an additional bench around the pond to memorialize her late husband at her expense. The Board discussed some concerns with the proposed placement and conflicts with the existing easement. Director Brickweg stated he would work with the resident and bring something more detailed to the board at the next meeting.

A resident in attendance requested the Christmas lighting display is just one color and would like to see more color in the display. The Board discussed we would inventory what is in the shed and what the volunteers would be providing in the display this year.

- 4. DIRECTOR ITEMS/COMMENTS:** Director Arthurs informed the Board we received the Preliminary Assessed Valuation; she passed the information on Ms. Harris.

5. COMMITTEE REPORTS

- A. Entry Committee: Director Arthurs reported on the Entry Committee. There was discussion on moving the electrical pole, needing approval from the Water Board. Director Arthurs reviewed the possible options for electrical with CORE Electric. The Board discussed starting to get bids on design and construction to get a better scope of the project, as well as the need for maintenance and repairs. Ms. Harris will pass along some contacts to Director Arthurs on contractors that could get a proposal.
- B. Parks and Open Space Committee: Director Ostrowski reported on the Parks and Open Space Committee. The Dag Waste Station install is successful and being used. The playground inspection was completed. The park pavilion shingles need to be replaced. After discussion, Director Ostrowski motioned to submit the insurance claim to repair the shingles; seconded by Director Warren. The motioned passed unanimously. Director Ostrowski reviewed the suggested improvements to the playground including the parking lot.
- C. Communications Committee – Director Ostrowski reported on the Communications Committee. He clarified how notifications need to be completed by WSDM’s office. After discussion the board and Ms. Harris agreed a draft agenda would be to the Board at least a week in advance for feedback on changes, the social media posting and email blast would be sent out in coordination when the posting is completed on the website no later than a day in advance.
- D. Independence Day Committee: Director Warren provided an update to the Board in regards to scheduling for the 4th of July Celebration in 2025. He cautioned the board to remember that training for fire explosives technicians is not an easy task and does not look promising these companies will have staff this coming year. The board discussed Director Warren is authorized to get additional quotes if needed.
- E. Firewise Committee
 - a. Review and consider approval for fire mitigation proposal: Director Brickweg and Mr. Johnson presented the proposals received for Fire Mitigation. Mr. Johnson recommended the Board move forward with Dove Creek Forestry. After Discussion, Director Brickweg motioned the board to move forward with negotiation with Dove Creek Forestry, making sure the contract does not violate any multi-year obligation and the Contractor can guarantee their price for the three-year prices they’ve provided with that modification, seconded by the Director Warren. Motion passed unanimously.

6. FINANCIAL MATTERS

- A. Review and consider acceptance of August 31, 2024, Unaudited Financial Status: Ms. Harris reviewed the financials. After the discussion, Ms. Harris will have her office re-categorize some items and get the Projects line items reflected in the financials.
- B. Review and Approve through September 12, 2024 Payables: Ms. Harris presented the payables totaling \$7,885.22. Director Arthurs motioned to approve the payables, seconded by President Hill. Motion passed unanimously.

7. MANAGEMENT MATTERS

- A. Discuss SDA Conference attendance and financing: Ms. Harris brought to the board that Director Warren attended the SDA conference, his registration and meals were covered. Director Warren encouraged the Board should consider going every year, the event was beneficial and educational. He provided a quick summary of some of the sessions and the information provided. Both Director Warren and Ms. Harris will gather some of the SDA session material and provide to the board.
- B. Discuss Park Structure Insurance: No further discussion was had.
- C. Discuss Non-profit: Director Warren reviewed the benefits of the reason for the formation of the 501c3. He highlighted the IRS typically approves a 501c3 when people make donations and see on tax returns. Ms. Harris confirmed that the Metropolitan District is capable of providing an IRS letter that provides the information needed for persons making donations filing their taxes. After discussion, Ms. Harris was instructed to provide the IRS letter to the Metro Board and put together a memo on the benefits of keeping the 501c3 or dissolving it.

8. **NEW BUSINESS:** Director Ostrowski inquired about the bill.com email notification process. Ms. Harris clarified the bill.com notification process and the use of Approver Groups. Board inquired on what is needed to get direct deposit on director pay. Ms. Harris informed the Board needs to get with Sue or Paula in our office to be set up on direct deposit.

9. **OLD BUSINESS**

- A. Tract K Discussion: Director Warren confirmed that Ms. Harris will get the letter from the IRS to be sent to Mr. Flaven.
- B. Discuss Gateway Pond – Fire Pond Designation Update: There was no update.
- C. Lot encroachment on District Property: Board discussed the shed has been disassembled and moved off of District property.

Director Warren wanted to make sure Ms. Harris has Kevin Brown's contact information to schedule the use of the Country Club meeting room.

Director Warren wanted to mention there are still several places the contact information for the Perry Park Metropolitan District has not been updated, like Transparency Notice and the 501c3 contact information, and these get updated. Ms. Harris confirmed she will get these updated.

10. **ADJOURNMENT:** The Board confirmed the next meeting is October 10, 2024, at 6:00 p.m. President Hill moved to adjourn; seconded by Director Brickweg. Motion passed unanimously at 7:26 p.m.

Respectfully Submitted,

Rebecca Harris

By: Recording Secretary

Perry Park Metropolitan District

Regular Meeting – September 12, 2024

Proposed Motions

Agenda Item #	Motion #	Motion Language	Passed (Y or N)
1. C.	M2024-09-12-01	Director Ostrowski moved to approve the Agenda as presented; seconded by President Hill. Motion passed unanimously.	Y
1. D.	M2024-09-12-02	Director Warren moved to approve the August 8, 2024, Meeting Minutes as amended; seconded by Director Ostrowski. Motion passed unanimously.	Y
5.B.	M2024-09-12-03	Director Ostrowski motioned to submit the insurance claim to repair the shingles; seconded by Director Warren. The motioned passed unanimously.	Y
5.E.	M2024-09-12-04	Director Brickweg motioned the board to move forward with negotiation with Dove Creek Forestry, making sure the contract does not violate any multi-year obligation and the Contractor can guarantee their price for the three-year prices they've provided with that modification, seconded by the Director Warren. Motion passed unanimously.	Y
6.A.	M2024-09-12-05	No motion was made on financials	N
6. B.	M2024-09-12-05	Director Arthurs motioned to approve the payables, seconded by President Hill. Motion passed unanimously.	Y