

**Perry Park Metro District
Firewise Committee Meeting**

9:00am, December 17, 2024

LFPD Larkspur Fire Station

Agenda:

1. Introductions and additions to agenda.
2. Mitigation Project Update
 - a. Contractor Schedule
3. Revisit 5-year Mitigation Plan to include maintenance schedule.
4. FRWRM Grant Cycle-
 - a. CSFS preliminary status in January.
5. "Fire Pond" status for Gateway Pond. Paperwork being finalized
 - a. Dry Hydrant cost estimates. NTR
6. Slash Pickup Follow Up.
 - a. Mailer for spring. Recap of program for the season.
7. PPMD website development-
 - a. FWC Photographer, Lisa, coordinating with Randy.
 - b. Questions on ADA compliance.
 - c. Homeowner Resource page for insurance.
8. 2024 Projects. Discuss Timelines or noted as "Nothing to Report" (NTR)
 - a. "Evacuated" door hanger with last minute checklist on back. NTR
 - b. Address markers and/or placards.
9. Other Business or Updates.
10. Meeting Dates 3rd Tuesday, 9:00 at LFPD-
 - a. Next meeting date: January 21, 2025 or take the month off?
11. Adjourn Meeting

**Perry Park Metro District
Firewise Committee Meeting**

9:00am, November 19, 2024

LFPD Larkspur Fire Station

Minutes:

1. Introductions and additions to agenda. Present were: Steve Rea, Wayne Moore, Lisa VanAntwerp, Tony Caterina, Deb Lefor, Larry Sutton, Joe Brickweg, Kirk Mulbach and Keith Worley.
2. Mitigation Project Update
 - a. Contractor Schedule- Randy to check on winter work by the contractor.
3. Revisit 5-year Mitigation Plan to include maintenance schedule. Discussion on catch-up treatments for areas not maintained in the past three years. Also to incorporate bid prices into the plan along with other maintenance areas necessary to protect Perry Park.
4. PPMD Budget Cycle for 2025- Budget Workshop October 23, 6:00pm. Recommend treatment of all properties with current contractor.
5. FRWRM Grant Cycle- Preliminary notice of award in January.
6. "Fire Pond" status for Gateway Pond. Paperwork being finalized. Obtain an update from DC. Coordinate placement with LFPD, No update on potential costs.
7. Slash Pickup Follow Up. Joe reported 320 piles and cost of \$12,900.
 - a. Remind Mgmt. company of need to submit the Air Quality Permit.
 - b. Remind LFPD to issue the Burn Permit.
8. PPMD website development-
 - a. FWC Photographer, Lisa, to coordinate with Director Ostrowski on posting of photos.
9. 2024 Projects. Discuss Timelines or noted as "Nothing to Report" (NTR)
 - a. "Evacuated" door hanger with last minute checklist on back. NTR
 - b. Address markers and/or placards. Sample marker shown.
10. Other Business or Updates.
 - a. Tony recommended posting additional information on the website to assist property owners dealing with their insurers. The Resource Page might include:
 - i. Firewise USA certificate
 - ii. Procedures for working with your insurance company
 - iii. Dead tree removal if in the DC right-of-way.
 - b. Future discussion on ways to motivate non-mitigating neighbors. A category the social scientists call laggards, slackers or sluggards.
11. Meeting Dates 3rd Tuesday, 9:00 at LFPD-
 - a. Next meeting date: December 17, 2024
12. Adjourned Meeting at 10:16am.

Submitted by:

Keith Worley, Secretary