

# RECORD OF PROCEEDINGS

---

**MINUTES OF A REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THE  
PERRY PARK METROPOLITAN DISTRICT  
HELD  
November 12, 2020**

A Regular Meeting of the Board of Directors of the Perry Park Metropolitan District was held Virtually via ZOOM on November 12, 2020, at 6:30 p.m. The meeting was open to the public.

In attendance were Directors:

Randal Johnson, President  
Craig Van Doorn, Vice President  
Linda Black, Assistant Vice President  
Sean King, Secretary  
Joseph Brickweg, Treasurer

Also participating were:

Teresa Lefkowitz  
Jill Arthurs  
Todd Prang  
Keith Worley  
Marc Liberati  
Mark Sneddon  
Sharon Almeida  
Michael McCormick  
Carolyn Jones  
Christine Walden  
Jennifer Kaufman  
Kurt Schlegel, Special District Solutions, Inc.

**CALL TO ORDER:**

Mr. Schlegel noted that a quorum of the Board was present and called the meeting to order at 6:32 p.m.

**CONFLICTS &  
DISCLOSURE  
STATEMENTS:**

Mr. Schlegel stated that Conflict Disclosures for all Directors had been filed with the Secretary of State's Office and the Directors stated they had no additional conflicts of interest regarding District business.

# RECORD OF PROCEEDINGS

---

**APPROVAL OF AGENDA:** Director Johnson requested that the agenda be amended to add discussion on the 2020 Fireworks Demonstration and Reports of Shooting in the Upper Cheyenne area of the District. Director Black moved that the Board approve the Agenda as amended. Upon a second by Director Van Doorn, a vote was taken and the motion carried unanimously.

**CONSENT AGENDA:** Director Black moved that the Board approve the Consent Agenda as presented. Upon a second by Director Van Doorn, a vote was taken and the motion carried unanimously.

**CORRESPONDENCE:** None

**PUBLIC COMMENT:** None

**UNFINISHED BUSINESS:** Exclusion Petition: Mr. Schlegel stated that the required Public Notice for the Public Hearing was published in the Douglas County News-Press prior to this meeting. Mr. Michael McCormick who represents the landowner presented the proposed Exclusion Petition for the Board's consideration. Based on the proposed Easement Agreement, which is part of the Exclusion Petition, the property owner will be obtaining a Title Policy for the affected properties. Once that is obtained the Exclusion Petition will be complete and ready for final consideration for the Board at their December 2020 meeting. Director Johnson opened the Public hearing at 6:43 p.m. There was no public comment and Director Johnson closed the Public Hearing at 6:44 p.m. Director Van Doorn moved that the Board Table the Exclusion Petition request until the Board's December 10, 2020 meeting. Upon a second by Director Brickweg, a vote was taken and the motion carried unanimously.

Gateway Lake Water Rights: Mr. Schlegel stated that he received a letter addressed to the District from the Division of Water Resources regarding their assertion that there are no decreed water rights associated with the Gateway Pond and ordering the District to take actions to remedy the situation. Mr. Schlegel responded to the Division, on behalf of the District, in writing and requested that the Board authorize him to schedule a conference to discuss the assertion and potential remedies. The Board members

# RECORD OF PROCEEDINGS

---

directed Mr. Schlegel to schedule a conference and to invite representatives from the Perry Park Water & Sanitation District, the Douglas Land Conservancy, Douglas County government, the Division of Water Resources, Colorado Parks and Wildlife, and the United States Army Corps of Engineers.

## **NEW BUSINESS:**

Amended State Fire Assistance Grant Funding and the Greater Larkspur Project: Director Johnson briefed the Board members on additional grant funding that has been approved by the Colorado State Forest Service to remove additional dead and dying trees in and around the District that have been killed by Tussock Moths. The project has been awarded by the State Forest Service to Dove Creek Forestry, Inc. to perform the work described in the Project's Scope of service. Director Johnson explained that the District will be required to execute a contract with Dove Creek Forestry to complete the work and that the District will initially fund the pay applications from the contractor, and the District will then be reimbursed with Grant funding from the Colorado State Forest Service. After some discussion Director Black moved that the Board approve and execute the Private Lands Independent Service Agreement with Dove Creek Forestry, Inc., pending final legal review. Upon a second by Director Van Doorn, a vote was taken and the motion carried unanimously.

## **FINANCIAL AND MANAGEMENT ITEMS:**

Review of Cash Position and Financial Statements: Mr. Schlegel presented the unaudited Financial Statements for the month of October 2020 for the Board's review.

Approval of November 2020 Claims: Mr. Schlegel presented a list of claims for consideration and payment. After review, Director Black moved that the Board approve the claims presented for payment totaling \$23,452.50 represented by checks #6466 through #6477. Upon a second by Director Brickweg, a vote was taken and the motion carried unanimously.

2020 Financial Audit: The District's Board of Directors adopted a Resolution in 2017 that stated the District will conduct a full financial Audit every three (3) calendar years. The last full Financial Audit was completed for the 2017 Budget Year. Mr. Schlegel presented a 2020 Audit Engagement Letter with The Adams Group for the Board's consideration. Director Black moved that the Board approve and execute the Engagement Letter

# RECORD OF PROCEEDINGS

---

with the Adams Group to complete and submit the 2020 Financial Audit to the State Auditor's Office, as presented. Upon a second by Director Brickweg, a vote was taken and the motion carried unanimously.

## **COMMITTEE REPORTS:**

Firewise Committee: Director Johnson spoke about the potential for a Phase II of the "Bugkill Project" whereas State Fire Grant monies may be available in 2022 to remove additional dead or dying trees.

Parks & Recreation Committee: Director Black has been contacted by a gentleman that has agreed to assist with the proposed Star Gazing event for the Perry Park area. Due to the virus prevention precautions in place this event will be scheduled for some time in 2021.

## **DIRECTOR'S ITEMS:**

Director Van Doorn discussed the possibility of dates that may be available for the Independence Day Fireworks demonstration that was cancelled. Director King will work with staff from the Country Club to identify possible dates.

Director Van Doorn stated that he has received complaints from a number of residents regarding individuals entering into the Upper Cheyenne area and discharging weapons. Several residents expressed concern over this type of activity. The Board members urged residents to contact the Douglas County Sheriff's office if they believe there to be a public safety concern.

The Board members discussed the closure if the Upper Cheyenne area during the BugKill Project. The Board members will entertain and discuss a revised Upper Cheyenne Access permit program following the completion of the BugKill Project.

Director Van Doorn asked if there was interest among the Board members for the District to purchase available properties in that area. The Board requested that he obtain additional information regarding available land, purchase price, etc. and then report back to the Board.

## **NEXT REGULAR MEETING:**

**The Board's next meeting will take place on Thursday – December 10, 2020 at 6:30 p.m.**

# RECORD OF PROCEEDINGS

---

**ADJOURNMENT:**

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the meeting was adjourned at 8:40 p.m.

Respectfully Submitted:

A handwritten signature in blue ink, appearing to read "Kurt C. Selff", is written over a horizontal line.

Secretary for the Meeting

# RECORD OF PROCEEDINGS

## Perry Park Metropolitan District

Regular Meeting – November 12, 2020

### Proposed Motions

| <b>Agenda Item #</b> | <b>Motion #</b> | <b>Motion Language</b>   | <b>Passed (Y or N)</b> |
|----------------------|-----------------|--|------------------------|
| 2                    | M2020-11-12_01  | Director Black moved that the Board approve the Agenda as amended. Second by Director Van Doorn.   | Y                      |
| 3                    | M2020-11-12_02  | Director Black moved that the Board approve the Consent Agenda as presented. Second by Director Van Doorn.   | Y                      |
| 8                    | M2020-11-12_04  | Director Black moved that the Board approve and execute the Private Lands Independent Service Agreement with Dove Creek Forestry, Inc., pending final legal review. Second by Director Van Doorn.                            | Y                      |
| 10                   | M2020-11-12_05  | Director Black moved that the Board approve the claims presented for payment totaling \$23,452.50 represented by checks #6466 through #6477. Second by Director Brickweg.  | Y                      |
| 11                   | M2020-11-12_06  | Director Black moved that the Board approve and execute the Engagement Letter with the Adams Group to complete and submit the 2020 Financial Audit to the State Auditor's Office, as presented. Second by Director Brickweg. | Y                      |