

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PERRY PARK METROPOLITAN DISTRICT HELD October 13, 2022

A Regular Meeting of the Board of Directors of the Perry Park Metropolitan District was held at the Perry Park Country Club, Larkspur, CO 80118, on October 13, 2022, at 6:00 p.m. The meeting was open to the public and was also available via Zoom video / teleconference.

In attendance or participating were Directors:

Christian Warren, President
Sean King, Vice President
Joseph Brickweg, Treasurer
Steven Ostrowski, Secretary

Director Wagner was not able to attend this meeting – excused absence

Also participating were:

Randy Johnson
Keith Worley
Steve Rea
Jill Arthurs
Reid Roberts
Lisa & Ken Walker
Chris & Autumn Miller
Larry Sutton
Craig Johnston
Jim Matchett
Steve Rea
Carolyn Jones
Matthew Crosby
Ben Carlson
Mr. Kugler
Michael McCormick
Pat Beck
Mark Sneddon
Kurt Schlegel, Special District Solutions, Inc.

RECORD OF PROCEEDINGS

CALL TO ORDER:

Mr. Schlegel noted that a quorum of the Board was present, and Director Warren called the meeting to order at 6:01 p.m. Director Warren stated that former Director Craig Van Doorn had passed away recently and requested a moment of silence in remembrance of Craig.

CONFLICTS & DISCLOSURE STATEMENTS:

Conflict Disclosure Statements have been filed with the Secretary of State's Office and the Directors stated they had no additional conflicts of interest regarding District business to disclose.

APPROVAL OF AGENDA:

Director King moved that the Board approve the agenda as presented. Upon a second by Director Ostrowski a vote was taken, and the motion carried unanimously.

CONSENT AGENDA:

Director King moved that the Board approve the Consent Agenda, consisting of the following item, as presented:

- Minutes from the September 8, 2022, Regular Meeting
- Ratify the following payments to Dove Creek Forestry:
 - Check #6773 in the amount of \$20,300.00, and
 - Check #6774 in the amount of \$28,420.00

Upon a second by Director Ostrowski a vote was taken, and the motion carried unanimously.

CORRESPONDENCE:

Mr. Schlegel presented an email received from Keith Worley and his reply to same, and a letter to the Board from the members of the Firewise Committee regarding the 2023 Budget.

Director Warren presented a letter he received from the Larkspur Fire Protection District supporting a Metropolitan District Grant request to the State Forest Service.

Mr. Walker presented a memo to the Board regarding the Upper Cheyenne Access Committee from he and Mr. Sneddon.

PUBLIC COMMENT:

Ms. Arthurs and Mr. Rea requested that the recently completed survey and results be published so that all residents may see the end product.

Mr. Walker spoke about the memo that was delivered to the Board regarding the Upper Cheyenne Access Committee.

Mr. Kugler stated that the electronic speed signs that the District obtained and have been maintaining are no longer necessary.

RECORD OF PROCEEDINGS

DIRECTOR'S ITEMS:

Director Ostrowski stated that the District owned laptop computers have been collected. He believes that they may be cleaned up, hard drives wiped clean, and then donated.

Director Warren commented on calls that he has received regarding hunters in the Pike National Forest and their impact on Perry Park residents; a suggestion that the Board of Directors consider a form of recognition for Craig Van Doorn, to be discussed at the upcoming Budget Workshop; and related his experiences at the recently held Special District Association of Colorado annual meeting held in Keystone, CO.

COMMITTEE REPORTS:

Independence Day Committee – No Report at this time.

Entry Design Committee – Director King stated that the Committee members met recently and they have scheduled a follow-on meeting for 29 October, 2022.

Firewise Committee – Director Brickweg requested that all Firewise related issues be directed to him and he will then delegate to the Committee or a consultant for action.

The Firewise Committee members have requested that a slash program mailer be developed detailing the specifics of the program and be mailed to residents of the District in the Spring of 2023.

Discussion took place regarding the tracking of data with regard to the District's Slash Program (time at each pickup, etc.) and Mr. Miller was asked if he would be able to assist with the collection of said data. Mr. Miller stated that this was not specified in his current contract and if tasked to do so, this would increase his cost to the District. Director Ostrowski moved that the Board direct staff to supply Mr. Miller with a list of addresses that are in the District so that he could begin data collection. The motion failed due to the lack of a second.

The members of the Firewise Committee suggested that they be tasked with discussing a data collection scheme and make a recommendation to the District's Board of Directors.

Director Brickweg stated that he has discussed Phase III of the SFA Grant with Spence Weston, and Mr. Weston will function as the Project Manager for Phase III at no cost to the District.

Director Brickweg and Mr. Johnson briefed the Board on the status of a new Forest Restoration and Wildfire Risk Mitigation (FRWRM) grant application that is being developed by Mr. Worley, on behalf of the District. This matching fund grant, if

RECORD OF PROCEEDINGS

approved, will help to fund mitigation work on private properties in the District. Director Brickweg moved that the Board approve, in concept, applying for the matching FRWRM Grant application with the Colorado State Fire Service at a cost not to exceed 1/3 of the original estimated cost. Upon a second by Director King a vote was taken, and the motion carried unanimously.

Parks & Open Space Committee – Director Warren stated that the willows and reeds at the Wauconda Park have been cut.

Communications Committee: Director Ostrowski stated that he has reached out to District residents regarding issues to be included in the next resident survey.

UNFINISHED BUSINESS:

Electronic Speed Signs: Director Warren checked out the existing signs in storage and contacted the vendor regarding repair. This company is located in Wisconsin and is capable of repairing the signs. Following discussion Director Ostrowski moved that the Board not pursue repair or replacement of the existing electronic speed signs. Upon a second by Director King a vote was taken, and the motion carried with three (3) in favor and one (1) opposed.

Apache / Winfield Access: Director King stated that the residents and Counsel for Winfield have developed a potential agreement to exchange easements that will serve the interests of both parties. This DRAFT has been sent to the District's General Counsel for review and comment

Junk Dump: Mr. Schlegel stated that the District's Insurance carrier has no issues with the use of property being leased by the District for the annual Junk Dump, and that he has contacted Mr. Miller of M.R. Hauling regarding same. Mr. Miller remains interested in conducting the event and will send the proposed dates for the event to Mr. Schlegel so that it can be sent to residents via email and posted to the District's website.

Hay Cutting: No update at this time.

Upper Cheyenne Access: A meeting has been scheduled for the Upper Cheyenne Access Committee for Tuesday – 8 November at the Country Club from 6:00 pm until 8:00 pm. Mr. Schlegel was requested to schedule a call with Douglas County staff prior to this date regarding access parameters and to obtain County input.

RECORD OF PROCEEDINGS

Board Calendar: Director Warren discussed several dates that have been established for Committee meetings, regularly scheduled Board of Director meetings, etc. and requested that Mr. Schlegel post notices of these events.

Maintenance Requirements for the Gateway Pond: Director Ostrowski requested an update on what is required to maintain the Gateway Pond. Mr. Schlegel suggested that discussion regarding any action(s) be tabled until such time a decision is handed down regarding the District's Substitute Water Supply Plan and any associated Water Court decisions.

Spring Canyon Lease Agreement: Mr. Schlegel stated that he is waiting to receive a proposed Lease Agreement form the Parker Water & Sanitation District.

NEW BUSINESS:

Maintenance of District Owned Properties: The Board members discussed maintenance of and the possibility of selling some District owned parcels. The Board directed Mr. Schlegel to add this topic to the 2023 Budget Workshop agenda.

Perry Park Domain Names: Director Ostrowski recommended that the three domain names currently held by the District be renewed and maintained by the District for security purposes. He will renew these domain names on behalf of the District.

Wauconda Park: Mr. Schlegel was contacted by a representative of the Larkspur Zoology Foundation requesting the use of Wauconda Park as a drop off area for used pumpkins following the Halloween holiday. These pumpkins are collected and then used to feed zoo animals. The Board members expressed their concern regarding clean-up after the pumpkins have been collected so as not to attract animals or insects. Mr. Schlegel stated that after last year's collection the area was left in good order. The Directors had no other issues and approved the request. Mr. Schlegel will contact the Foundation to coordinate.

FINANCIAL AND MANAGEMENT ITEMS:

Review of Cash Position and Financial Statements: Mr. Schlegel presented the unaudited Financial Statements dated September 30, 2022, for the Board's review.

RECORD OF PROCEEDINGS

Approval of Claims: Mr. Schlegel presented a list of claims for consideration and payment. After review, Director King moved that the Board approve the October 2022 claims presented for payment totaling \$9,103.1 represented by checks #6775 through #6788 (with check #6778 being voided). Upon a second by Director Brickweg a vote was taken, and the motion carried unanimously.

NEXT METING:

The Board will conduct a 2023 Budget Work Session on Wednesday – October 26, 2022 at 6:00 p.m.

The Board's next regular meeting will take place on Thursday – November 10, 2022, at 6:00 p.m.

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made, seconded, and unanimously carried, the meeting was adjourned at 8:20 p.m.

Respectfully Submitted:

Kurt C. Schlegel

Secretary for the Meeting

RECORD OF PROCEEDINGS

Park Metropolitan District

Regular Meeting – October 13, 2022

Motions and Action

Agenda Item #	Motion #	Motion Language	Passed (Y or N)
2	M2022-10-13_01	Director King moved that the Board approve the agenda as presented, seconded by Director Ostrowski.	Y
3	M2022-10-13_02	Director King moved that the Board approve the Consent Agenda, consisting of the following item, as presented: <ul style="list-style-type: none">• Minutes from the September 8, 2022, Regular Meeting• Ratify the following payments to Dove Creek Forestry:<ul style="list-style-type: none">○ Check #6773 in the amount of \$20,300.00, and○ Check #6774 in the amount of \$28,420.00 Seconded by Director Ostrowski.	Y
9	M2022-10-13_03	Director Ostrowski moved that the Board direct staff to supply Mr. Miller with a list of addresses that are in the District so that he could begin data collection. The motion failed due to the lack of a second.	N
9	M2022-10-13_04	Director Brickweg moved that the Board approve, in concept, applying for the matching FRWRM Grant application with the Colorado State Fire Service at a cost not to exceed 1/3 of the original estimated cost, seconded by Director King.	Y
11	M2022-10-13_05	Director Ostrowski moved that the Board not pursue repair or replacement of the existing electronic speed signs, seconded by Director King. The motion passed with three (3) votes in favor and one (1) opposed.	Y
21	M2022-10-13_06	Director King moved that the Board approve the October 2022 claims presented for payment totaling \$9,103.1 represented by checks #6775 through #6788 (with check #6778 being voided), seconded by Director Brickweg.	Y

Correspondence to me



LARKSPUR FIRE PROTECTION DISTRICT

9414 South Spruce Mountain Road Larkspur, Colorado 80118
Business Phone (303) 681-3284 Fax: (303) 681-3201

10/12/2022

Perry Park Metropolitan District
Board of Directors
C/O President Chris Warren

Re: 2022-2023 FRWRM grant

Dear Chris,

The Larkspur Fire Protection District wholly supports the Perry Park Metropolitan District (PPMD) in the application and award of a FRWRM grant for the Perry Park HIZ Project. This is an outstanding project within the heart of the Perry Park community that compliments and ties into past forest restoration and wildfire risk reduction work within Perry Park. This project will reduce the wildland fire threat to residential structures, infrastructure facilities and emergency evacuation routes within the community.

The PPMD has and continues to accomplish outstanding forest restoration treatments in a concerted effort to create a fire adapted landscape and has pushed forward the Perry Park CWPP goal to become a fire adapted community.

Perry Park has been a Firewise USA community since 2001 and continues that tradition with active community education, community slash pick up program, and strong resident participation in wildfire risk reduction.

The Perry Park HIZ project will substantially contribute to the safety of residents, firefighters, and community infrastructure and is compellingly supported by the Larkspur Fire Protection District.

Sincerely,

A handwritten signature in blue ink, appearing to read "Stuart E. Mills".

Stuart E. Mills
Fire Chief
Larkspur Fire Protection District

A handwritten signature in blue ink, appearing to read "Randal R. Johnson".

Randal R. Johnson
Fire Marshal
Larkspur Fire Protection District

Upper Cheyenne Access Committee Intent

Mission – The Upper Cheyenne Access Committee's mission is to provide safe access to the residents of Perry Park to utilize the roads near Upper Cheyenne for walking, hiking, and OHV access. We intend to strengthen our sense of community by providing education around fire safety, personal property boundaries and access through designated areas while focusing on conservancy of wildlife and land to maintain the beauty of the community we all love.

Goals

- Provide controls to who/how access is granted and maintained
- Make program management easy for future leadership/volunteers
- Fire safety education and ongoing effort to keep our community safe
- Soil and Wildlife Conservation to maintain the beauty of our community
- Importance of maintaining private property boundaries and PPMD property
- Develop a mutually acceptable proposal and plan to be reviewed and approved by the Board

Steps

- 1) Understand why access was originally granted – Meet with Keith Worley and Randy Johnson
 - a. Original Intent
 - b. What worked
 - c. What didn't work
- 2) Identify Risks and Compliance Gaps
 - a. Past, Current and Future
 - b. Public Safety
 - c. Education Opportunities
- 3) Proposal Development
 - a. Develop based on Board and Community Feedback
 - b. Safety and Education Standards to be met
 - c. Control/Compliance/Management
 - d. Implementation Steps

Prepared by:

Ken Walker
Mark Sneddon

10/13/2022