

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
PERRY PARK METROPOLITAN DISTRICT
HELD
August 10, 2023**

A Regular Meeting of the Board of Directors of the Perry Park Metropolitan District was held at the Perry Park Country Club, Larkspur, CO 80118, on August 10, 2023, at 6:00 p.m. The meeting was open to the public and was also available via Zoom video / teleconference.

In attendance or participating were Directors:

Christian Warren, President
Darren Hill, Vice President
Jill Arthurs, Treasurer
Steven Ostrowski, Secretary
Joseph Brickweg, Assistant Secretary

Also participating were:

Sue Wells
Stacie Snyder
Brian Arthurs
Keith Worley
Steve Rea
Kirk Mulbach
Bonnie Schwam
Neil Simpkins
Jennifer Danby
Sonia Safran
Jennifer Kaufman
Ross Ridenhour
Beverly O'Donnell
Chad Otto
Kurt Schlegel, Special District Solutions, Inc.

CALL TO ORDER:

Mr. Schlegel noted that a quorum of the Board was present, and Director Warren called the meeting to order at 6:04 p.m.

**CONFLICTS &
DISCLOSURE
STATEMENTS:**

Conflict Disclosure Statements have been filed with the Secretary of State's Office and the Directors stated they had no additional conflicts of interest regarding District business to disclose.

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APPROVAL OF AGENDA: Director Arthurs moved that the Board approve the agenda as presented. Upon a second by Director Brickweg a vote was taken, and the motion carried unanimously.

CONSENT AGENDA: Director Brickweg moved that the Board approve the Consent Agenda, consisting of the following items, as presented:

- Minutes from the July 13, 2023, Regular Meeting

Upon a second by Director Arthurs a vote was taken, and the motion carried unanimously.

CORRESPONDENCE: Mr. Schlegel presented copies of:

- A Sub-District Petition Request received from Mr. Chad Otto.
- A Request for Comments on a Proposed Zoning Regulation Amendment for Class 1 Home Occupations.

PUBLIC COMMENT: Mr. Otto addressed the Board regarding a request to create a Sub-District to assist with financing of infrastructure improvements to support approximately 40 residential lots, which are already in the Perry Park Metropolitan District. Following discussion, the Board requested that Mr. Schlegel schedule a Work Session to discuss the request and specifics required for the formation of a Sub-District.

Ms. Danby, Ms. Kaufman, Ms. Safran, and Ms. Schwam spoke in favor of the entry project and the use of the available Perry Park Water & Sanitation District (PPW&SD) potable water tap at the entrance to Perry Park for irrigation purposes.

Ms. Sneider requested that the Directors make a choice so that the Entry Committee can move forward.

Mr. Ridenhour spoke in favor of the repairs and replacement of the electronic speed signs in Perry Park.

DIRECTOR'S ITEMS: Director Warren stated that he and Director Hill attended a listening opportunity regarding the establishment or incorporation of municipalities in Colorado. Based on what was heard there is no desire to move forward on this at this time.

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COMMITTEE REPORTS:

Independence Day Planning Committee - Director Warren stated that accolades and complaints have been received regarding the 2023 Independence Day celebration. The date for the 2024 celebration will be Thursday – July 4, 2024.

Entry Committee – Director Arthurs spoke to details of the plan to revitalize the entry to Perry Park and reviewed associated Phase I costs including burying of existing electric lines, dedication and installation of available potable water tap and service, and commission of a survey that is required prior to any work taking place. Following discussion Director Brickweg moved that the Board approve the use of the available water tap from the PPW&SD at the entrance to Perry Park. Upon a second from Director Arthurs additional discussion took place. Director Ostrowski requested that Director Arthurs recuse herself from the vote since her husband is a member of the Perry Park Water & Sanitation District’s Board of Directors. Director Arthurs stated that she did consult with the Metropolitan District’s legal Counsel on if and when a Director should recuse themselves from a vote. Since she stands to not gain personally, professionally, or financially from this vote, she will not recuse herself from this vote. A vote was then taken, and the motion carried unanimously. Director Arthurs then moved that the Board approve an expenditure, not to exceed \$3,000.00, for the commissioning of a survey of the entrance area to Perry Park. Upon a second from Director Hill a vote was taken, and the motion carried unanimously.

Firewise Committee – Director Hill stated that the Committee members met with Spencer Weston, of the Colorado State Forest Service, and discussed available grants and deadlines for grant submittals. Submittals for the most pressing opportunity are due by August 31, 2023 and Mr. Weston is able to assist the District with the grant application. Director Hill moved that the Board approve an expenditure of \$510.00 payable to Spencer Weston to complete the Grant application and submit on behalf of the Perry Park Metropolitan District by the August 31, 2023 deadline. Upon a second from Director Warren a vote was taken, and the motion carried unanimously.

Discussion also ensued regarding a proposed 50/50 match grant program for fire mitigation activities on private land and that the District’s Slash program expenditures are eligible as an in-kind match should the District receive grant monies from that program for fire mitigation activity on District owned properties.

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Director Brickweg presented a proposed contract between the District and MR Hauling for Slash Removal. Director Warren emailed a list of concerns regarding the contract prior to the meeting and Director Brickweg stated that since he had not had a chance to review these, he wished to pull the contract from the agenda for consideration and will bring back to the Board at the regular meeting scheduled for September 2023.

Parks & Open Space Committee –

- Gillon Pond
 - Director Arthurs met with a local bird expert who identified 15 varieties of birds that inhabit that area. Suggested that a social media page be established to track wildlife in the area.
 - A trail around the pond has been mowed
 - Installed 2 “Good Neighbor” signs
- Wauconda Park
 - Installed 2 “Poison Ivy in the Area” signs
 - Committee met on July 31, 2023 and discussed possible improvements or projects including:
 - Clear Bear Creek area behind the park
 - Tennis / pickleball court
 - Electricity for special events
 - Water tap and sewer infrastructure
 - Community Garden
 - Amphitheater
 - Increase the number of parking spots

Communications Committee: Director Ostrowski stated that he has sent several messages to residents and posted notice of events to social media sites over the past month, and he will be working to develop a new resident survey on behalf of the District. In addition, he is waiting on results for three (3) Statewide Internet Portal Authority (SIPA) Grants requests.

Wireless Telephone Service Committee: Directors Ostrowski and Brickweg met with industry representatives to discuss potential sites for towers, coverage areas, etc.

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UNFINISHED BUSINESS: Gateway Pond Water Rights: No update was available at this time.

Apache / Winfield Access: No update was available at this time. Mr. Schlegel will contact Michael McCormick and Kathryn Winn for an update.

Perry Park Community Fund: Director Arthurs presented a proposed Donation Form and a proposed Donation Receipt Letter for the Board's consideration. Following discussion, Director Arthurs will amend these forms and then send both to District Legal Counsel for review.

NEW BUSINESS:

Timeline for Action – Replies to Director Emails and Correspondence: Director Warren expressed his concern that some of his recent emails were not responded to in a timely manner. Mr. Schlegel stated that he “triages” emails received and replies as quickly as possible. Director Warren also expressed his concern that the Board members may not have sufficient time to review materials prior to Board meetings. Following discussion, the Board requested that Board Packets are distributed electronically at least one week prior to scheduled meetings.

FINANCIAL AND MANAGEMENT ITEMS:

Review of Cash Position and Financial Statements: Mr. Schlegel presented the unaudited Financial Statements dated July 31, 2023, for the Board's review.

Approval of Claims: Mr. Schlegel presented a list of Metropolitan District claims for consideration and payment. After review, Director Arthurs moved that the Board approve the August 2023 claims presented for payment totaling \$8,218.43 represented by checks #6939 through #6951. Upon a second by Director Brickweg a vote was taken, and the motion carried unanimously.

OTHER BUSINESS:

None

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NEXT MEETING:

The Board's next regular meeting will take place on Thursday – September 14, 2023, at 6:00 p.m.

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made, seconded, and unanimously carried, the meeting was adjourned at 8:34 p.m.

Respectfully Submitted:

Kurt C. Schlegel

Secretary for the Meeting

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Park Metropolitan District

Regular Meeting – August 10, 2023
Motions and Action

Agenda Item #	Motion #	Motion Language	Passed (Y or N)
2	M2023-08-10_01	Director Arthurs moved that the Board approve the agenda as presented. Upon a second by Director Brickweg a vote was taken, and the motion carried unanimously	Y
3	M2023-08-10_02	Director Brickweg moved that the Board approve the Consent Agenda, consisting of the following items, as presented: <ul style="list-style-type: none"> • Minutes from the July 13, 2023, Regular Meeting Upon a second by Director Arthurs a vote was taken, and the motion carried unanimously.	Y
8	M2023-08-10_03	Director Brickweg moved that the Board approve the use of the available water tap from the PPW&SD at the entrance to Perry Park. Upon a second from Director Arthurs a vote was taken, and the motion carried unanimously.	Y
8	M2023-08-10_04	Director Arthurs then moved that the Board approve an expenditure, not to exceed \$3,000.00, for the commissioning of a survey of the entrance area to Perry Park. Upon a second from Director Hill a vote was taken, and the motion carried unanimously.	Y
9	M2023-08-10_05	Director Hill moved that the Board approve an expenditure of \$510.00 payable to Spencer Weston to complete the Grant application and submit on behalf of the Perry Park Metropolitan District by the August 31, 2023 deadline. Upon a second from Director Warren a vote was taken, and the motion carried unanimously.	Y
17	M2023-08-10_06	Director Arthurs moved that the Board approve the August 2023 claims presented for payment totaling \$8,218.43 represented by checks #6939 through #6951. Upon a second by Director Brickweg a vote was taken, and the motion carried unanimously.	Y

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