

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PERRY PARK METROPOLITAN DISTRICT HELD April 11, 2024

A Regular Meeting of the Board of Directors of the Perry Park Metropolitan District was held at the Perry Park Country Club, Larkspur, CO 80118, on April 11, 2024, at 6:00 p.m. The meeting was open to the public and was also available via Zoom video / teleconference.

In attendance and participating were Directors:

Darren Hill, President
Joseph Brickweg, Vice President
Jill Arthurs, Treasurer
Steven Ostrowski, Secretary
Christian M. Warren, Assistant Secretary

Also participating were:

Larry Sutton
Stacia Duvall
Keith Worley
Carolyn Jones
Sue Wells
Kugler
Gary Willis
Brian Arthurs
Tony Caterina
Barb Worley
Randy Johnson
Aaron Matheson
Lisa VanAntwerp
Kurt Schlegel, Special District Solutions, Inc.

CALL TO ORDER:

Mr. Schlegel called the role and noted that a quorum of the Board was present. Director Hill called the meeting to order at 6:00 p.m.

**CONFLICTS &
DISCLOSURE
STATEMENTS:**

Conflict Disclosure Statements have been filed with the Secretary of State's Office and all Directors stated they had no additional conflicts of interest regarding District business to disclose.

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APPROVAL OF AGENDA: Director Warren moved that the Board approve the agenda as presented. Upon a second by Director Brickweg a vote was taken, and the motion carried unanimously.

CONSENT AGENDA: Director Warren identified two (2) corrections to be made to the minutes from the March 14, 2024 meeting and then moved that the Board approve the Consent Agenda, consisting of the following item as amended:

- Minutes from the March 14, 2024, Regular Meeting

Upon a second by Director Arthurs a vote was taken, and the motion carried unanimously.

CORRESPONDENCE: Director Arthurs stated that she received four (4) donations to the Perry Park Community Fund for Larkspur Chamber of Commerce dues, Independence Day Fireworks, Pet Waste station, and Fire Mitigation / Parks and Open Space purposes.

PUBLIC COMMENT: Mr. Johnson requested that the Board of Directors take a position in opposition to proposed legislation (HB24-1300) regarding Fire Mitigation Standards that must be met prior to the sale of real property, and then forward this to the Douglas County Board of County Commissioners. The Directors discussed and requested that the Firewise Committee discuss at their next meeting and then make a recommendation on a position statement to the Perry Park Metropolitan District's Board of Directors.

Mr. Sutton commented on a speed limit sign on Red Rock Drive that has been knocked down by a vehicle.

Mr. Mathews inquired as to the proposed locations for cellular towers. Director Ostrowski will address during his Committee report.

**DIRECTOR'S
COMMENTS:**

Director Warren stated that he has received telephone calls from residents in support of installing pet waste stations at District owned park properties, and that he received communication from the owner of the horse stables that they will be performing some restoration work to the trail on their property. This trail may have to be closed to the public during the restoration process.

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COMMITTEE REPORTS:

Independence Day Planning Committee – The next Committee meeting has been scheduled for April 20, 2024 and will be held at the Perry Park Country Club.

Director Warren stated that the number of companies available to conduct a fireworks display has decreased and the price for a demonstration / show has significantly increased for 2024. The Committee is looking for a provider with better pricing, perhaps a shorter show.

The Committee has set a minimum goal for donations to fund the 2024 Independence Day activities at \$15,000 and a request has been submitted to Douglas County for financial support for the event.

The Independence Day Parade will take place even if the fireworks show is not held. Mr. Dave Gardner has been selected as the Grand Marshall for the parade.

Entry Committee – Director Arthurs stated the Larkspur Fire Protection District (LFPD) has sent a letter to CORE Electric Cooperative regarding the safety risks associated with above ground electrical power lines in and around Perry Park and within the Fire District. Wayne Moore with the LFPD has spoken with and will be meeting with CORE's CEO of Safety Issues to discuss the possibility of including the undergrounding of the electrical power lines at the entrance to Perry Park with CORE's Perry Park Rebuild Project to bury electrical supply lines where possible in Perry Park. Director Arthurs presented a proposed Resolution for the Board's review and consideration regarding the need to underground the electrical infrastructure at the entrance to Perry Park for safety reasons. Following a review of the proposed Resolution, the Board chose to wait on consideration of the Resolution until after Mr. Moore's meeting with the CORE representative.

Firewise Committee – Director Brickweg

- The Committee has begun the process to develop a Request for Proposals to clear District owned properties of slash and dead & dying trees.
- Firewise Day Event was held on April 6, 2024 at the Perry Park Country Club, and was well attended and received good reviews.
- Designation of the Gateway Pond as a "Fire Pond" resource is pending.
- A Slash Pickup mailer is being developed and will be mailed to residents in mid-April.

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- *Firewise Committee minutes from the March 1, 2024 meeting are included as an attachment to these minutes.*

Parks & Open Space Committee – Director Ostrowski stated that Director Arthurs has resigned from the Committee but wishes to remain involved in activities.

- Giloon Pond – Director Ostrowski has a list of volunteers and their contact information, for use on improvement and maintenance projects.
- Wauconda Park – Memorandum of Understanding (MOU) and contract for service with the University of Colorado at Denver (UCD) to assist in the Revitalization and Master Plan for the Wauconda Park and Environs with University of Colorado at Denver for Planning Assistance has been approved and executed. A site visit will be scheduled and options for park improvements will be presented to the Board and Community for consideration.
- Pet Waste Stations – Pet waste continues to be an issue on District owned properties and parks. Ms. VanAntwerp presented a plan to purchase and install pet waste stations (bag dispensers and collection cans) at Giloon Pond. If the Perry Park Metropolitan District will purchase the pet waste stations, she has assembled a group of volunteers that will install & maintain these stations and empty the waste receptacles throughout the year. Director Arthurs stated that the Perry Park Community Fund has received \$400 in donations to assist with the purchase of the pet waste stations. Following discussion, Director Brickweg moved that the Board approve the purchase of one (1) pet waste station, at a cost to not exceed \$500, and authorize the installation of this equipment at a location to be determined at Gillon Pond. Upon a second by Director Warren a vote was taken, and the motion carried unanimously. Mr. Schlegel will order the equipment and request delivery to Ms. VanAntwerp's residence.

Communications Committee - Director Ostrowski stated that the District's website has been updated for the Firewise and Entry Design Committees and that an Accessibility Statement has been added as required by Colorado HB21-1110. In addition, a District YouTube channel has been established and all District meeting recordings are now being uploaded to that platform, with links for each provided on the District's website.

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Wireless Telephone Service Committee - Director Ostrowski stated that Douglas County Emergency Services has identified a potential private landowner in the area as a potential location for a radio transmission tower. This location has not yet been made public.

Mr. Mathews stated that he believes there may be significant health issues for persons in the vicinity of cellular telephone 5G equipment.

UNFINISHED BUSINESS:

Architectural Control Committees (ACC) – Director Warren presented a proposed letter to Douglas County requesting that they cease sending Architectural Control Committee (ACC) related communications or notices to ACC contacts in Perry Park. Following discussion, Director Warren moved that the Board approve and direct management to send the letter to Douglas County requesting that they cease sending Architectural Control Committee (ACC) related communications or notices to ACC contacts in Perry Park. Upon a second by Director Ostrowski a vote was taken, and the motion carried unanimously.

Gateway Pond Fire Resource Designation: Mr. Schlegel provided a copy of an email he received from Mr. Zach Humbles of Douglas County Engineering that the consultants are finalizing the package for submission to the Division of Water Resources, and that submission should be made within 1 month.

Apache / Winfield Access: Mr. Schlegel provided a copy of an email and attachments received from Mr. Michael McCormick, attorney for Windfield, stating that all related agreements and documents have been executed and recorded with Douglas County. Mr. Schlegel also addressed a question posed by Director Warren regarding fencing and stated that Windfield will be installing a post and rail with wire mesh fence on the perimeter of lots 1 – 5 and Tract G, including the West side of the 90' parcel.

NEW BUSINESS:

Meeting Sign-In Sheets: Director Warren asked Mr. Schlegel what was done with the Meeting Sign-In sheets following regular and special District meetings. Mr. Schlegel stated that once participants names were recorded in the meeting minutes, the sign-in sheets are discarded. The Directors requested that beginning with today's meeting, the meeting participant sign-in sheets be made part of the official meeting minutes so that all participant contact information is recorded.

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FINANCIAL AND MANAGEMENT ITEMS:

Review of Cash Position and Financial Statements: Mr. Schlegel presented the unaudited Financial Statements dated March 31, 2024, for the Board's review.

Approval of Claims: Mr. Schlegel presented a list of Metropolitan District claims for consideration and payment. After review, Director Arthurs moved that the Board approve the April 2024 claims presented for payment, totaling \$7,474.53, represented by checks #7058 through #7069. Upon a second by Director Brickweg a vote was taken, and the motion carried unanimously.

OTHER BUSINESS:

None

NEXT MEETING:

The Board's next regular meeting will take place on Tuesday – May 9, 2024, at 6:00 p.m. and will be held at the Perry Park Country Club

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made, seconded, and unanimously carried, the meeting was adjourned at 7:44 p.m.

Respectfully Submitted:

Secretary for the Meeting

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Park Metropolitan District

Regular Meeting – April 11, 2024
Motions and Action

Agenda Item #	Motion #	Motion Language	Passed (Y or N)
2	M2024-04-11_01	Director Warren moved that the Board approve the agenda as presented. Upon a second by Director Brickweg a vote was taken, and the motion carried unanimously.	Y
3	M2024-04-11_02	Director Warren identified two (2) corrections to be made to the minutes from the March 14, 2024 meeting and moved that the Board approve the Consent Agenda, consisting of the following item as amended: <ul style="list-style-type: none">Minutes from the March 14, 2024, Regular Meeting Upon a second by Director Arthurs a vote was taken, and the motion carried unanimously.	Y
10	M2024-04-11_03	Director Brickweg moved that the Board approve the purchase of one (1) pet waste station, at a cost to not exceed \$500, and authorize the installation of this equipment at a location to be determined at Gillon Pond. Upon a second by Director Warren a vote was taken, and the motion carried unanimously.	Y
13	M2024-04-11_04	Director Warren moved that the Board approve and direct management to send the letter to Douglas County requesting that they cease sending Architectural Control Committee (ACC) related communications or notices to ACC contacts in Perry Park. Upon a second by Director Ostrowski a vote was taken, and the motion carried unanimously.	Y
18	M2024-04-11_05	Director Arthurs moved that the Board approve the April 2024 claims presented for payment, totaling \$7,474.53, represented by checks #7058 through #7069. Upon a second by Director Brickweg a vote was taken, and the motion carried unanimously.	Y



April 11, 2024

Keith Worley
Larry Sutton
Tony Caterina
Bob Martin-Worley
ANDY JOHNSON
Elaine Peters
Aaron Mathewson

Preserve Gilloon Pond Natural Habitat

Open letter of support to install and maintain Dog Waste Stations adjacent to Gilloon Pond.

Dear Perry Park residents,

Please support me in my efforts to "Preserve Gilloon Ponds natural peace and serenity!"

I will seek permission from PPMD BOD to release Community Funds to purchase and maintain one (1) or two (2) dog waste stations and to install them on PPMD land. One station might be located on Pike Circle North side and the other on Pike Drive South side.

Dog waste is becoming an ongoing nuisance. We need to do more than just encourage neighbors to just pick-up waste.

I will volunteer to monitor stations and change out full bags as needed.

Please help me by donating money to help accomplish this?

I'm pledging \$100.00 to start this project. To encourage this project please contact Steve Ostrowski – Chair of the Parks & Open space committee and all BOD's to support me when I seek approval at the April 11th, 2024 at 6:00PM at Perry Park Country Club and or by Zoom meeting!

To get involved, go to info@perrypark.org

Thank you for your support.

Lisa Van Antwerp

**KEEP PERRY PARK
BEAUTIFUL!**

2/10-A

From: Chris Warren <Chris.Warren@perrypark.org>
Subject: Fwd: Support for Dog Waste Station - Perry Park
Date: April 10, 2024 at 8:50 PM
To: Kurt Schlegel <kurt@specialdistrictsolutions.com>

CW

Kurt,
This was just received - should be added to the correspondence list.
Chris

Get [Outlook for iOS](#)

From: Petra Schultz <pschultz@merative.com>
Sent: Wednesday, April 10, 2024 8:47:05 PM
To: Darren Hill <darrenhill@perrypark.org>; Joe Brickweg <joe.brickweg@perrypark.org>; Jill Arthurs <jillarthurs@perrypark.org>; Steve Ostrowski <Steve.Ostrowski@perrypark.org>; Chris Warren <Chris.Warren@perrypark.org>; jill.arthurs@perrypark.org <jill.arthurs@perrypark.org>
Subject: Support for Dog Waste Station - Perry Park

Hello Perry Park Board Members,

I'm writing to you to voice my support for a proposal being brought forward by my neighbor, Lisa Van Antwerp, to install a dog waste station in the vicinity of Gilloon Pond. I am a Perry Park resident up on Fox Court and enjoy the walk around the pond to get exercise, enjoy the peaceful setting, or just clear my mind. While I haven't gotten out much yet this season, Lisa has expressed frustration about the increasing appearance of dog waste in the area. I applaud her for researching options and bringing this proposal to the Board for consideration. While individuals must still choose to be responsible pet owners and use the resources provided, I believe making this available will encourage a more thoughtful response that will help keep our community clean and beautiful for all residents.

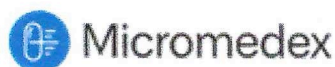
In addition to this endorsement, I pledge \$100 to help defer costs for the initial placement. Lisa has shared the methods to make a contribution, which I will happily do upon notification that the proposal is supported by the Board and is planned for implementation. I may be reached at this email or by mobile at 303-652-7485.

Thank you for your consideration and for the time that you all give to our community.

Regards,
Petra Schultz
7180 Fox Court



Petra Schultz, PharmD
Editor in Chief,
Micromedex



[merative.com](https://www.merative.com)

Celebrating
50 years of



From: lvandoom@comcast.net <lvandoom@comcast.net>
Sent: Thursday, April 11, 2024 9:55 AM
To: 'darrenhill@perrypark.org' <darrenhill@perrypark.org>
Subject: Galoon Pond

Dear Darren,

I am writing this to encourage you to help get Galoon Pond cleaned up for the Perry Park citizens. I believe it would be a wonderful place to walk the dogs (please include a dog waste stand), enjoy the pond, picnic, etc. Maybe we could add some benches and a picnic table. I understand that this will need to be mowed once a week during the summer months, but perhaps a volunteer committee could be formed to accomplish this. This was Craig's next project for the community. It's a shame that he did not have time to do this. Therefore, I totally support this project and will help any way that I am able.

Thank you!

Sincerely,

Linda Van Doorn

**Perry Park Metro District
Firewise Committee Meeting**

9:00am, March 19, 2024
LFPD Larkspur Fire Station

Minutes:

1. Introductions and additions to agenda. Members present: Joe Brickweg, Jill Arthurs, Tony Caterina, Lisa VanAntwerp, Barb Martin, Larry Sutton, Steve Rea, Wayne Moore, Deb Lefor, Randy Johnson, Keith Worley.
2. Revisit 5-year Mitigation Plan
 - a. Begin process for "Request for Proposal" (RFP).
 - i. Larry and Keith will begin drafting the documents.
 - ii. Steve and Randy to assist Keith with project layout.
 - iii. Work toward May BOD approval of RFP prior to setting a pre-bid contractor meeting.
 - iv. Develop two options: 1) Annual Five-year Plan budgeted amount; and 2) Bid to do all properties at once or more rapid phasing. Grant funding will allow adjustments if received.
 - v. Slash pile burning in open spaces, like done in 2010-2012, was discussed. Concerns raised over resources (manpower) to implement the burning.
 - b. Jill, PPMD Treasurer, requested feedback on annual expenditures and reserve funds for the Firewise Program. \$350,000 was suggested as a Wildfire Mitigation Reserve Fund. Post-fire remediation was mentioned as the greatest need due to soil erosion, dead tree removal, reclamation, etc.
3. "Fire Pond" status for Gateway Pond. Wayne reported DC has all the paperwork ready to go pending final. Process could take up to a year to obtain State Water Engineer determination.
 - a. If approved, a "dry-hydrant" will be needed. DC specs to be followed.
 - b. Need to obtain cost estimates and funding sources.
4. Slash Pickup Follow Up.
 - a. Slash pile burn coordination completed and pile now ashes. Randy reported the best ever(!) burning conditions existed for safety, smoke dispersion and fuel consumption.
 - b. Plan Slash Pickup Mailing #1 for mid-April.
5. PPMD website development-
 - a. Access and Functional Needs Registry Working Group report. Focus group set and report to be presented at April meeting. Glen Clemons, LFPD, was to attend. Final report to be presented to PPMD BOD.
 - b. Wayne to provide FWC and Emergency Preparedness info to Director Ostrowski. Meeting date set.
6. Firewise Public Meeting, Event Scheduled for April 6th, 9:00-11:00 at PPCC.

- a. Scheduled DC (Sheriff's Office and Emergency Management), LFPD and CSFS speakers. Chief McCawley to attend.
- b. Invitation to Karie Erickson, Director of DC Aging Resources (DCAR) to speak.
- c. Tentative agenda reviewed. **PR campaign to include:**
 - i. Sentinel notices.
 - ii. Email blast on March 27th via all electronic communication channels.
 - iii. Reminder email blast on April 3rd.
 - iv. Sandwich boards to be set out April 3rd.

7. 2024 Projects. Discuss Timelines:

- a. Mailer to reach "Special Needs" populations on hold awaiting more information.
- b. Evacuation Route Mailer to be sent out mid-May. Keith to provide Joe with the template.
- c. Welcome Wagon info packet in coordination with Larkspur Chamber. No word.
- d. Refrigerator magnet with emergency information. Possible partnership with LFPD Auxiliary. Karie to bring DCAR magnets to the FW Meeting.
- e. "Evacuated" door hanger with last minute checklist on back being developed.
- f. Address markers and/or placards.

8. Other Items:

- a. Wayne reported LFPD letter being drafted to CORE regarding power poles at front entry as a public safety issue.
- b. Wayne including meeting information in his Sentinel articles.
- c. Wiens fire report not available yet pending outcome of the investigation.

9. Meeting Dates 3rd Tuesday, 9:00 at LFPD-

- a. Next meeting date: April 16, 2024

10. Adjourned Meeting at 10:18am.

Submitted by:
Keith Worley, Secretary
FWC Volunteer