

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
PERRY PARK METROPOLITAN DISTRICT
HELD
March 9, 2023**

A Regular Meeting of the Board of Directors of the Perry Park Metropolitan District was held at the Perry Park Country Club, Larkspur, CO 80118, on March 9, 2023, at 6:00 p.m. The meeting was open to the public and was also available via Zoom video / teleconference.

In attendance or participating were Directors:

Christian Warren, President
Sean King, Vice President
Joseph Brickweg, Treasurer
Steven Ostrowski, Secretary
Bonnie Schwam, Assistant Secretary

Also participating were:

Kurt Schlegel, Special District Solutions, Inc.
Steve Rea
Keith Worley
Randy Johnson
Walt Korinke
Darren Hill
John Gros
Rose Ridenhour
Mary Ellen Fitzsimonds
Allen Black
Jay O'Donnell
Beverly O'Donnell
Carolyn Johns
Michael McCormick
Donna Leflor
Sue Wells
Nate Erickson

CALL TO ORDER:

Mr. Schlegel noted that a quorum of the Board was present, and Director Warren called the meeting to order at 6:02 p.m.

RECORD OF PROCEEDINGS

**CONFLICTS &
DISCLOSURE
STATEMENTS:**

Conflict Disclosure Statements have been filed with the Secretary of State's Office and the Directors stated they had no additional conflicts of interest regarding District business to disclose.

APPROVAL OF AGENDA:

Director Ostrowski moved that the Board approve the agenda as presented. Upon a second by Director King a vote was taken, and the motion carried unanimously.

CONSENT AGENDA:

Director Ostrowski moved that the Board approve the Consent Agenda, consisting of the following item, as presented:

- Minutes from the February 9, 2023, Regular Meeting

Upon a second by Director Brickweg a vote was taken, and the motion carried unanimously.

CORRESPONDENCE:

None

PUBLIC COMMENT:

None

DIRECTOR'S ITEMS:

Director Warren stated that he has been in discussions with a cellular telephone service provider regarding the possibility of using District owned properties for cellular infrastructure. If the company wishes to pursue Director Warren will present their proposal / plans to the Board and the community.

Director Brickweg thanked Director Ostrowski for his recent activity to enhance District communications and outreach to residents of Perry Park.

Director Schwam requested input from the Directors regarding the Metropolitan District's involvement with the Chamber of Commerce's Welcome Basket program for new residents. The Board requested information on the potential cost to the District for the program, and conceptually approved of participation in the program.

RECORD OF PROCEEDINGS

COMMITTEE REPORTS:

Independence Day Planning Committee – The Committee met and discussed the date(s) for festivities in 2023. Since Independence Day falls on a Tuesday, the Committee will work to schedule the parade and fireworks display for Saturday – 1 July, 2023. The Committee’s next meeting is scheduled for March 13, 2023 at the Country Club.

Entry Design Planning Committee – Director King provided a presentation of the Committee’s conceptual plans to improve the amenities at the entrance to Perry Park. The plan is to complete improvements in three phases, potentially over three years.

The 1st Phase will include a general cleanup of the areas on either side of Red Rock Drive at a minimal cost to the District, with estimated costs for additional phases increasing based on approved plans for improvements or amenities added.

The Board approved of the concept and requested that more definitive plans be presented to the Board along with firm cost estimates for future review and consideration.

Director King requested that the Power Point presentation be posted to the District’s website for consumption by residents.

Firewise Committee – Director Brickweg provided a Firewise Committee report and stated that:

1. Community Wildfire Protection Plan (CWPP) – At the last meeting the Board approved the CWPP pending additional amendments. Members of the Firewise Committee met with Director Ostrowski to review his suggested edits and concerns and made a few minor revisions to the CWPP. Following discussion Director Brickweg moved that the Board ratify the approval of the amended CWPP. Upon a second by Director King, a vote was taken and the motion carried unanimously.
2. SFA Grant Phase III –Contract for work has been assigned to Dove Creek Forestry. Work is estimated to begin in April 2023.
3. Director Brickweg presented an updated Slash Program Request for Proposals (RFP) for the Board’s review and consideration. Following discussion Director Brickweg moved that the Board authorize him to issue and publish the Slash Program RFP. Upon a second by Director Ostrowski, a vote was taken and the motion carried unanimously.
4. Director Brickweg requested that a Firewise page be created on the District website. The Firewise Committee will update their Mission Statement and that will be posted

RECORD OF PROCEEDINGS

to that page, along with other Committee related information.

5. Douglas County has announced a Wildfire Mitigation Cost-Share program. The Firewise Committee will address and the District will publish details when available.
6. The Firewise Committee will meet again on March 28, 2023 and April 2, 2023

Parks & Open Space Committee – Director Schwam stated that she is working to schedule a Committee meeting to develop ideas for improvements.

Communications Committee: Director Ostrowski discussed a new survey to be published for resident input. The Board suggested that he present proposed survey questions to be reviewed by the Board.

UNFINISHED BUSINESS:

Apache / Winfield Access: Director King stated that the Winfield Counsel, Mr. McCormick, had drafted a letter addressed to Douglas County Planning Services regarding the Vacation of Apache Court lot lines. This letter was emailed to the Perry Park Metropolitan District legal counsel, Kathryn Winn, for review and edit. Mr. McCormick stated that he had received Ms. Winn's proposed edits and he will revise. He also stated that he is working through issues with Douglas County regarding compliance with the existing subdivision requirements related to the proposed agreement. Mr. McCormick will send the revised letter to District Counsel prior to sending to Douglas County Planning.

Memorial Bench: Director Brickweg stated that he has received a quote from a local artisan to create a memorial bench in honor of Mr. Craig Van Doorn, and discussed options with the Board members. Director Brickweg has received \$200 in donations towards the cost of the bench and Director Ostrowski stated that the Go Fund Me Campaign has collected approximately \$2,000 for the Project. Director Brickweg moved that the Board approve an expenditure of up to \$3,000 for the bench to be built and installed at a location to be determined. Upon a second by Director King, a vote was taken and the motion passed with a vote of 4 in favor and 1 opposed.

RECORD OF PROCEEDINGS

2023 Election: Mr. Schlegel stated that three (3) Self Nomination forms were received for the single two-year term position and that two (2) Self Nomination forms were received for the two (2) four-year term positions. That being the case an election will be held on Tuesday – May 2, 2023 and will be conducted at the Country Club.

NEW BUSINESS:

Appointment of Forestry Consultant: Director Warren presented a proposed Resolution developed by District legal Counsel regarding the appointment Mr. Keith Worley as the District’s volunteer Forestry Consultant and assigning Directors Brickweg and King as the Board’s primary points of contact for forestry related issues. Following discussion Director Brickweg moved that the Board approve and adopt Resolution No. 2023-03-01 as presented. Upon a second by Director King, a vote was taken and the motion carried unanimously.

**FINANCIAL AND
MANAGEMENT ITEMS:**

Review of Cash Position and Financial Statements: Mr. Schlegel presented the unaudited Financial Statements dated February 28, 2023, for the Board’s review.

Approval of Claims: Mr. Schlegel presented a list of claims for consideration and payment. After review, Director Brickweg moved that the Board approve the March 2023 claims presented for payment totaling \$7,359.08 represented by checks #6854 through #6866. Upon a second by Director King a vote was taken, and the motion carried unanimously.

NEXT MEETING:

The Board’s next regular meeting will take place on Thursday – April 13, 2023, at 6:00 p.m.

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made, seconded, and unanimously carried, the meeting was adjourned at 8:30 p.m.

Respectfully Submitted:

Kurt C. Schlegel

Secretary for the Meeting

RECORD OF PROCEEDINGS

Park Metropolitan District

Regular Meeting – March 9, 2023
Motions and Action

Agenda Item #	Motion #	Motion Language	Passed (Y or N)
2	M2023-03-09_01	Director Ostrowski moved that the Board approve the agenda as presented, second by Director King.	Y
3	M2023-03-09_02	Director Ostrowski moved that the Board approve the Consent Agenda, consisting of the following item, as presented: <ul style="list-style-type: none"> • Minutes from the February 9, 2023, Regular Meeting Second by Director Brickweg.	Y
9	M2023-03-09_03	Director Brickweg moved that the Board ratify the approval of the amended CWPP, second by Director King.	Y
9	M2023-03-09_04	Director Brickweg moved that the Board authorize him to issue and publish the Slash Program RFP, second by Director Ostrowski.	Y
14	M2023-03-09_04	Director Brickweg moved that the Board approve an expenditure of up to \$3,000 for the Craig Van Doorn memorial bench to be built and installed at a location to be determined, second by Director King.	Y
16	M2023-03-09_05	Director Brickweg moved that the Board approve and adopt Resolution No. 2023-03-01 as presented. Upon a second by Director King.	Y
18	M2023-03-09_06	Director Brickweg moved that the Board approve the March 2023 claims presented for payment totaling \$7,359.08 represented by checks #6854 through #6866, second by Director King.	Y

**Perry Park Metro District
Firewise Committee (FWC) Meeting**

10:00am, February 28, 2023

LFPD Larkspur Fire Station

Minutes:

1. Introductions and attendees: Joe Brickweg, Randy Johnson, Kirk Malbach, James Yanda, Larry Sutton, Darren Hill, Tony Caterina, Steve Rea, Barb Martin-Worley, Deb Lefor, Wayne Moore, Keith Worley.
2. CWPP finalization:
 - a. All comments and revisions made for final signature at March BOD meeting.
 - b. Develop priorities and estimated costs for five year plan. Draft to be completed prior to March 28th FWC meeting. Plan is to submit to PPMD Board by April BOD meeting.
3. Slash Program:
 - a. Finalize slash pickup rules and mailer. See attached revised mailer per directions from FWC. Provide updated web site information with revisions. Include updated PPMD URL link on flyer.
 - b. Investigation of curb-side chipping as alternative to pick up. Joe to obtain BOD approval for posting notice of the “Request for Proposals” (RFP) for both slash pickup and chipping alternatives. June pickup to remain as is.
4. Firewise Schedule for 2023:
 - a. Firewise Day and/or public meeting. Meeting to be **April 22nd, 9:00-11:00am at PPCC**. Joe to inquire about light snacks, coffee service, etc. Speakers to be Douglas County Sheriff’s Office and/or DCSO- Emergency Management, Larkspur Fire Protection District, and FWC.
 - b. Class schedule and mailings. Keith to set schedule by March 28th FWC meeting.
 - c. DCSO sponsored Evacuation Drill. FWC to coordinate with DCSO-EM on late summer/early fall event. Will require homeowners to sign up to receive reverse notification calls.
 - d. Sentinel articles on Firewise topics now included in every edition if possible. Contact Margot Paterson to post notice of “Code Red” and “Functional Needs Registry” every month.
5. Web site development:
 - a. Program highlights page. Suggested to use current verbiage and provide links to state agency Firewise publications.
 - b. PDF linked documents. Only for PPMD documents.

6. **Greater Larkspur Project Phase 3 update.** Project awarded to Dove Creek Forestry with earliest start date of mid-April. Keith to coordinate with Sean Owens (DC Engineering Dept.) and Spencer Weston, Colorado State Forest Service (CSFS). Unknown if project will start on Haystack Ranch or Perry Park.
7. **Other Business:**
 - a. Possible board workshop? Not necessary at this time.
 - b. Recruit new members. Two new members accepted on the committee- Wayne Moore, resident (and LFPD BOD) and James Yanda, resident. Keith to update roster and send to Kurt. Darrel Barker is unable to continue as member.
 - c. Set meeting with DC Building Dept. Mitigation Inspector. To be determined at future FWC meeting.
 - d. DC residential mitigation grant program was briefly discussed (if project accepted and completed to DC specs, DC will cover 75% of the cost). Grants can be to individual residents and to communities with a \$100,000 / project cap.
8. Set next meeting date. Set for **March 28th, 10:00 at LFPD**. Meeting room reserved.
9. Adjourn: ended at 11:40.