

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
PERRY PARK METROPOLITAN DISTRICT
HELD
January 12, 2023**

A Regular Meeting of the Board of Directors of the Perry Park Metropolitan District was held at the Larkspur Town Hall, Larkspur, CO 80118, on January 12, 2022, at 6:00 p.m. The meeting was open to the public and was also available via Zoom video / teleconference.

In attendance or participating were Directors:

Christian Warren, President
Sean King, Vice President
Joseph Brickweg, Treasurer
Steven Ostrowski, Secretary
Bonnie Schwam, Assistant Secretary

Also participating were:

Kurt Schlegel, Special District Solutions, Inc.
Neal Simpkins
Tony Perconte
Steve Rea
Keith Worley
Randy Johnson
Jim Godley
Carolyn Jones
Loretta Rea
Terry
Akins Family
Clint Wages
Sue Wells
Jill

CALL TO ORDER:

Mr. Schlegel noted that a quorum of the Board was present, and Director Warren called the meeting to order at 6:12 p.m.

**CONFLICTS &
DISCLOSURE
STATEMENTS:**

Conflict Disclosure Statements have been filed with the Secretary of State's Office and the Directors stated they had no additional conflicts of interest regarding District business to disclose.

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APPROVAL OF AGENDA: Director Ostrowski moved that the Board approve the agenda as presented. Upon a second by Director Schwam a vote was taken, and the motion carried unanimously.

CONSENT AGENDA: Director Brickweg moved that the Board approve the Consent Agenda, consisting of the following item, as presented:

- Minutes from the December 8, 2022, Regular Meeting

Upon a second by Director King a vote was taken, and the motion carried unanimously.

CORRESPONDENCE: None

PUBLIC COMMENT: None

DIRECTOR'S ITEMS: Director Warren thanked Director Schwam and the residents that volunteered to decorate the entrance to Perry Park for Christmas.

Director Schwam presented some possible designs for a memorial bench for Craig Van Doorn for consideration by the Board members. Discussion included potential cost of the bench and the establishment of a Go Fund Me campaign to raise money for the bench. Director Ostrowski stated that he will establish the donation account.

COMMITTEE REPORTS: Independence Day Committee – The Committee’s next meeting is scheduled for Saturday – January 21, 2023 at 9:00 a.m. This meeting will be held at the Larkspur Fire Protection District Fire House in Larkspur, CO.

Entry Design Committee – The Committee’s next meeting is scheduled for Saturday – January 29, 2023 at 11:00 a.m. This meeting will be held at the Larkspur Fire Protection District Fire House in Larkspur, CO.

Firewise Committee – Director Brickweg provided a Firewise Committee report and stated that:

1. SFA Grant Phase III – two (2) bids have been received and are being considered. Award of contract should take place by February 1, 2023.

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2. The next Firewise Committee meeting will be scheduled for late January 2023.
3. Director Brickweg stated that he met with the Country Club Director regarding:
 - a. Their participation in the 50/50 Grant and they also discussed the use of water from Lake Wauconda should it be needed to fight a wildfire in the area
 - b. Beetle kill awareness
 - c. Wildfire mitigation along the golf course fairways, and
 - d. Participation in the District's Slash collection program
4. Keith Worley has volunteered to continue in his capacity as Forester for the District, at no cost to the District.

Parks & Open Space Committee – Director Schwam stated that she is:

1. Working on a plan to update the play equipment at the Wauconda Park
2. Will contact the Country Club leadership to discuss partnership for improvements to the Wauconda Park

Communications Committee: Director Ostrowski stated that he has re-directed the perrypark.org url to the SIPA web site, and the Directors discussed updating the website.

Upper Cheyenne Access Committee: Mr. Schlegel stated that he sent a letter to Douglas County government requesting that Douglas County assume control of motor vehicle access into the Upper Cheyenne area, as directed at the December 2022 meeting. The letter has been received and Douglas County staff is working to schedule a session with the Commissioners regarding this request.

UNFINISHED BUSINESS:

District Committees, Members, and Meeting Schedules: Director Warren distributed a list of Metropolitan District Committees and respective Chairpersons.

Apache / Winfield Access: No report at this time, Attorneys are working on the matter.

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Community Wildfire Protection Plan (CWPP): The Directors discussed the DRAFT Plan that has been developed and asked several questions regarding the content of the Draft Plan. Mr. Worley and Mr. Johnson explained that the purpose of the CWPP is to establish potential future mitigation recommendations / programs, provide cost estimates for these recommendations, and to be used as a tool to document accomplishments. The Firewise Committee members will work on Appendix A of the document to develop a plan for funding future projects.

Board members were asked to complete their reviews of the document and send all comments to Mr. Worley for modifications to the document. The CWPP will be placed on the agenda for the Board's February 2023 meeting for their consideration at that time.

Spring Canyon Lease Agreement: Mr. Schlegel presented a proposed lease extension for the Spring Canyon area with the Perry Park Water & Sanitation District for the Board's consideration. Director Brickweg moved that the Board approve the Lease Agreement, as presented. Upon a second by Director King a vote was taken, and the motion carried unanimously. Mr. Schlegel will send an executed copy of the Lease Agreement and check for the 2023 payment to the Perry Park Water & Sanitation District.

2023 Slash Program: The Directors discussed the pros and cons of the current program and possible alternatives to the Slash Collection program. The Firewise Committee will review possible options and make recommendations to the District's Board of Directors at a future meeting.

Following discussion, Director Brickweg moved that the District maintain the current contract for services with MR Hauling for 2023 with no price increase and direct MR Hauling to utilize an updated format for their invoicing which will provide more detail on their activities. The motion was seconded by Director King.

Discussion regarding the motion took place regarding the ability for either party to terminate the current agreement. Following discussion a vote was taken and the motion carried by a vote of three (3) in favor and two (2) opposed.

Establishment of 501(c)(3) Status: Mr. Schlegel stated that he has researched the possibility of the District registering as a tax exempt entity for accepting donations for District programs, and presented a memo received from District Counsel regarding same. Following discussion Director Warren moved that the Board

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direct Mr. Schlegel to file the necessary paperwork to establish the District as a 501(c)(3) entity for the purpose of accepting tax exempt donations. Upon a second by Director Ostrowski, a vote was taken and the motion carried unanimously.

NEW BUSINESS:

2023 Election: Mr. Schlegel stated that a Call for Nominations for the May 2, 2023 election will be published in the Douglas County News, posted to the District's website, and an email will be sent to the District's distribution list. There are three (3) Director positions whose terms will expire on May 2, 2023. Director Warren requested that Mr. Schlegel schedule a meeting to answer resident's and potential candidate's questions.

Strategic Planning: Director Warren stated that he met with the Director of the Country Club to discuss their strategic planning process and suggested that the Directors consider such a process for the Metropolitan District. Director Warren requested that Mr. Schlegel schedule a Work Session for the Board to discuss Strategic Planning.

FINANCIAL AND MANAGEMENT ITEMS:

Review of Cash Position and Financial Statements: Mr. Schlegel presented the unaudited Financial Statements dated December 31, 2022, for the Board's review.

Approval of Claims: Mr. Schlegel presented a list of claims for consideration and payment. After review, Director Brickweg moved that the Board approve the January 2023 claims presented for payment totaling \$21,221.56 represented by checks #6822 through #6837. Upon a second by Director King a vote was taken, and the motion carried unanimously.

NEXT MEETING:

The Board's next regular meeting will take place on Thursday – February 9, 2023, at 6:00 p.m.

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made, seconded, and unanimously carried, the meeting was adjourned at 8:46 p.m.

Respectfully Submitted:

Kurt C. Schlegel

Secretary for the Meeting

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Park Metropolitan District

Regular Meeting – January 12, 2023

Motions and Action

Agenda Item #	Motion #	Motion Language	Passed (Y or N)
2	M2023-01-12_01	Director Ostrowski moved that the Board approve the agenda as presented, second by Director Schwam.	Y
3	M2023-01-12_02	Director Brickweg moved that the Board approve the Consent Agenda, consisting of the following item, as presented: <ul style="list-style-type: none"> • Minutes from the December 8, 2022, Regular Meeting Second by Director King.	Y
16	M2023-01-12_03	Director Brickweg moved that the Board approve the Spring Canyon Lease Agreement with the Perry Park Water & Sanitation District, as presented. Second by Director King.	Y
17	M2023-01-12_04	Director Brickweg moved that the District maintain the current contract for services with MR Hauling for 2023 with no price increase and direct MR Hauling to utilize an updated format for their invoicing which will provide more detail on their activities. Second by Director King.	Y
18	M2023-01-12_05	Director Warren moved that the Board direct Mr. Schlegel to file the necessary paperwork to establish the District as a 501(c)(3) entity for the purpose of accepting tax exempt donations, second by Director Ostrowski.	Y
22	M2023-01-12_06	Director Brickweg moved that the Board approve the January 2023 claims presented for payment totaling \$21,221.56 represented by checks #6822 through #6837, second by Director King.	Y