

# RECORD OF PROCEEDINGS

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**MINUTES OF A REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THE  
PERRY PARK METROPOLITAN DISTRICT  
HELD  
January 9, 2024**

A Regular Meeting of the Board of Directors of the Perry Park Metropolitan District was held at the Larkspur Fire Protection District Headquarters, Larkspur, CO 80118, on January 9, 2024, at 6:00 p.m. The meeting was open to the public and was also available via Zoom video / teleconference.

In attendance or participating were Directors:

Darren Hill, President  
Joseph Brickweg, Vice President  
Jill Arthurs, Treasurer  
Steven Ostrowski, Secretary  
Christian M. Warren, Assistant Secretary

Also participating were:

Sue Wells  
Keith Worley  
Barb Martin  
Stacia Duvall  
Allen Black  
Randal Johnson  
Kirk Mulbach  
Kurt Schlegel, Special District Solutions, Inc.

**CALL TO ORDER:**

Mr. Schlegel called the role and noted that a quorum of the Board was present. Director Hill called the meeting to order at 6:00 p.m.

**CONFLICTS &  
DISCLOSURE  
STATEMENTS:**

Conflict Disclosure Statements have been filed with the Secretary of State's Office and all Directors stated they had no additional conflicts of interest regarding District business to disclose.

**APPROVAL OF AGENDA:**

Director Brickweg moved that the Board approve the agenda as presented. Upon a second by Director Arthurs a vote was taken, and the motion carried unanimously.

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**CONSENT AGENDA:**

Director Brickweg moved that the Board approve the Consent Agenda, consisting of the following item, as presented:

- Minutes from the December 14, 2023, Regular Meeting

Upon a second by Director Ostrowski a vote was taken, and the motion carried unanimously.

**CORRESPONDENCE:**

None

**PUBLIC COMMENT:**

Mr. Worley suggested that the Board not amend the District's bylaws, as had been discussed at a previous meeting.

**DIRECTOR'S ITEMS:**

Director Brickweg stated that he has picked up a check to the District from the Post Office box and will get this to Director Arthurs to be deposited to the District's checking account.

**COMMITTEE REPORTS:**

Independence Day Planning Committee – The next Committee meeting has been scheduled for February 22, 2024 and will be held at the Perry Park Country Club.

Entry Committee – Director Arthurs presented a proposed contract that was received from CORE Electric Cooperative to bury the electric lines at the entrance to Perry Park. The proposed contract was discussed, and several items were identified that need to be clarified prior to consideration by the Board of Directors. Director Arthurs will work to get the questions answered and bring a updated agreement to the February 2024 meeting for the Board's consideration. Director Arthurs also stated that the proposed contract will be sent to the Douglas Land Conservancy for their knowledge.

Firewise Committee – Directors Hill & Brickweg

- Director Brickweg reviewed items that have been discussed by the Committee - Minutes from the Committee's last meeting are attached.
- Next Committee meeting is scheduled for January 16, 2024, and the Committee is scheduled to meet on the third Tuesday of each month at 9:00 a.m.

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## Parks & Open Space Committee – Directors Arthurs & Ostrowski

- Giloon Pond
  - A map of the area has been developed and was sent to the contractor for an updated quote on the repair and restoration of the trails in that area.
- Wauconda Park
  - Director Arthurs contacted the University of Colorado at Denver (UCD) to inquire about assistance in developing a Master Plan for the Park from their students. A spokesperson told her that due to a potential conflict with the private sector, UCD no longer offers such assistance. Director Arthurs will contact Bonnie Schwam to see if there may be a different contact to connect with for this request.
- Director Arthurs stated that someone had ridden an all-terrain vehicle through both Wauconda Park and the Giloon Pond areas and caused some damage. The Directors discussed updating a proposed policy regarding the use of District owned properties. Director Arthurs will send a DRAFT Policy to the other Directors for their review and comment.

Communications Committee - Director Ostrowski is working on a District Event Calendar.

Wireless Telephone Service Committee - Directors Ostrowski and Brickweg stated that they have nothing to report at this time

## **UNFINISHED BUSINESS:**

Gateway Pond: Mr. Schlegel stated that he received and forwarded to the Board members an email from Sean Owens, with Douglas County Engineering, stating that the process for designating the Gateway Pond as a Fire Fighting resource will begin this week. The District may be required to install a “Dry Hydrant” at the pond to comply with the requirements of the designation. Mr. Schlegel stated that he has begun work to obtain bids for the installation of a “Dry Hydrant” and will present his findings to the Board at a later date.

Apache / Winfield Access: No Report at this time.

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Perry Park Filing No. 7, Tract "A": Mr. Schlegel stated Director Brickweg has received the reimbursement check from Mr. Smith to cover the cost of the survey that the District commissioned. The property next to this tract is being sold and Mr. Smith stated that the new owner of this parcel of private property has agreed and will be required to mitigate the encroachment onto District property.

## **NEW BUSINESS:**

2024 Budget: Mr. Schlegel stated that the required Notice of Public Hearing was published and posted as required.

Director Brickweg moved that the Public Hearing be opened. Upon a second by Director Arthurs a vote was taken, the motion carried unanimously, and the Public Hearing was opened at 6:47 p.m.

The Directors discussed options for setting the Mill Levy for 2024. The 2023 Budget Year Mill Levy was set at 4.733 Mills and a temporary reduction in the District's Mill Levy for 2024 was discussed. Following discussion regarding 2024 anticipated revenues and expenditures, Director Warren moved that the Public Hearing be closed. Upon a second by Director Brickweg a vote was taken, the motion carried unanimously, and the Public Hearing was closed at 7:12 p.m.

Director Warren then moved that the Board approve and adopt Resolution No. 2024-01-01 Adopting the 2024 Budget as presented, Approving the Certification of the District's MILL Levy for the 2024 Budget Year at 4.233 Mills, and Appropriating Sums of Money required for District Operations for 2024. Upon a second by Director Ostrowski, a vote was taken and the motion carried with three (3) votes in favor and two (2) opposed.

## **FINANCIAL AND MANAGEMENT ITEMS:**

Review of Cash Position and Financial Statements: Mr. Schlegel presented the unaudited Financial Statements dated December 31, 2023, for the Board's review.

Approval of Claims: Mr. Schlegel presented a list of Metropolitan District claims for consideration and payment. After review, Director Arthurs moved that the Board approve the January 2024 claims presented for payment totaling \$3,869.66 represented by checks #7019 through #7029. Upon a second by Director Ostrowski a vote was taken, and the motion carried unanimously.

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**OTHER BUSINESS:**

Director Warren suggested that while the Country Club staff has allowed the District to use their OWL videoconferencing device, he believes that the District should purchase an OWL and additional external microphone for District use. Director Brickweg then moved that the Board direct management to purchase the OWL device and additional microphone. Upon a second by Director Arthurs a vote was taken, and the motion carried unanimously.

**NEXT MEETING:**

**The Board's next regular meeting will take place on Tuesday – February 8, 2024, at 6:00 p.m. and will be held at the Perry Park Country Club**

**ADJOURNMENT**

There being no further business to come before the Board, upon motion duly made, seconded, and unanimously carried, the meeting was adjourned at 7:20 p.m.

Respectfully Submitted:

*Kurt Schlegel*

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Secretary for the Meeting

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## Park Metropolitan District

Regular Meeting – January 9, 2024  
Motions and Action

Agenda Item #	Motion #	Motion Language	Passed (Y or N)
2	M2024-01-09_01	Director Brickweg moved that the Board approve the agenda as presented. Upon a second by Director Arthurs a vote was taken, and the motion carried unanimously.	Y
3	M2024-01-09_02	Director Brickweg moved that the Board approve the Consent Agenda, consisting of the following item, as presented: <ul style="list-style-type: none"><li>Minutes from the December 14, 2023, Regular Meeting</li></ul> Upon a second by Director Ostrowski a vote was taken, and the motion carried unanimously.	Y
16	M2024-01-09_03	Director Warren moved that the Board approve and adopt Resolution No. 2024-01-01 Adopting the 2024 Budget as presented, Approve the Certification of the District’s MILL Levy for the 2024 Budget Year at 4.233 Mills, and Appropriating Sums of Money required for District Operations for 2024. Upon a second by Director Ostrowski, a vote was taken and the motion carried with three (3) votes in favor and two (2) opposed.	Y
18	M2024-01-09_04	Director Arthurs moved that the Board approve the January 2024 claims presented for payment totaling \$3,869.66 represented by checks #7019 through #7029. Upon a second by Director Ostrowski a vote was taken, and the motion carried unanimously.	Y
19	M2024-01-09_05	Director Brickweg moved that the Board direct management to purchase the OWL device and additional microphone. Upon a second by Director Arthurs a vote was taken, and the motion carried unanimously.	Y