

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
PERRY PARK METROPOLITAN DISTRICT
HELD
March 12, 2020**

A Regular Meeting of the Board of Directors of the Perry Park Metropolitan District was held on March 12, 2020, at 6:30 p.m. at the Perry Park Country Club, 7047 Perry Park Boulevard, Larkspur, CO 80118. The meeting was open to the public.

ATTENDANCE:

In attendance were Directors:

Randal Johnson, President
Craig Van Doorn, Vice President
Linda Black, Assistant Vice President
Vanessa Dao, Treasurer
Sean King, Secretary

Also, in attendance were:

Steve Rea
Jill Arthurs
Keith Worley
Kurt Schlegel, Special District Solutions, Inc.

CALL TO ORDER:

Director Johnson noted that a quorum of the Board was present and called the meeting to order at 6:33 p.m.

**CONFLICTS &
DISCLOSURE
STATEMENTS:**

Mr. Schlegel stated that Conflict Disclosures for all Directors had been filed with the Secretary of State's Office and the Directors stated they had no additional conflicts of interest regarding District business.

APPROVAL OF AGENDA:

Director Black moved that the Board approve the Agenda as presented. Upon a second by Director King, a vote was taken and the motion carried unanimously.

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CONSENT AGENDA: Director Black moved that the Board approve the Consent Agenda as presented. Upon a second by Director King, a vote was taken and the motion carried unanimously.

CORRESPONDENCE: None

PUBLIC COMMENT: Mr. Worley stated that the Pikes Peak Wildfire Prevention Partners will be conducting a wildfire mitigation workshop on April 17, 2020. He will forward information regarding this event to Mr. Schlegel who can then post to the District's website.

UNFINISHED BUSINESS: 2020 Director Election: Mr. Schlegel informed the Board that three (3) Self-Nomination and Acceptance forms were originally received for the two (2) Director positions, one of the candidates withdrew from the race by the prescribed date. Therefore, with only two candidates for two positions, he was able to cancel the 2020 election and has filed the appropriate documentation for the cancellation.

Wauconda Park Maintenance: Mr. Schlegel has been in contact with Churchich recreation and, based on the Board's approval to expend no more than \$15,000 on playground equipment and maintenance, he requested that the contractor order the prescribed equipment and then install when available.

Conservation Easement Maintenance Management Plan Update: Ms. Elizabeth Taylor delivered to the Board a comprehensive Biological Resource Inventory that will be made a part of the DRAFT Maintenance Management Plan addendum, that has been submitted to the Douglas Land Conservancy for their review and consideration.

Giloon Pond Reclamation: No update was available. Mr. Schlegel will contact Mr. Sean Owens to request information regarding the required determination from the United States Army Corps of Engineers.

Dark Sky: Mr. Schlegel stated that the required design fee and request for a quote to remove the majority of streetlights has been sent to IREA. Mr. Schlegel is scheduled to meet on-site with an IREA Engineer on Monday – March 16, 2020 to identify the lights to be removed.

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State Fire Assistance Grant: Mr. Keith Worley briefed the Board members on the recent access agreement process that took place with the Danish landowners and described the process for moving forward with other affected landowners.

- A. Mr. Schlegel presented a Services Agreement between the Colorado State University system and the District for oversight and Grant administration and explained that the document has received legal review from the District's General Counsel. Upon review Director Black moved that the Board approve the Services Agreement with the Colorado State University System to provide Technical Assistance related to the State Fire Assistance Grant. Upon a second by Director King, a vote was taken and the motion carried unanimously.
- B. Mr. Schlegel then presented a proposed Services Agreement between Forestree Development, LLC and the District to oversee and coordinate grant related work on behalf of the District. This agreement has been reviewed by Counsel and is approved as to form. Following some discussion Director Black moved that the board approve the Services Agreement with Forestree Development, LLC to oversee and coordinate activities related to the State Fire Assistance Grant. Upon a second by Director King, a vote was taken and the motion carried unanimously.
- C. Director Black moved that the Board authorize the President, or other Director in the absence of the President, to sign on behalf of the District any Wildland Fire Mitigation Agreements received from landowners within the Tussock Moth Cleanup Project. Upon a second by Director Dao, a vote was taken and the motion carried unanimously.
- D. Director Black moved that the Board authorize Forestree Development, LLC to send an information packet and Wildland Fire Mitigation Agreement to all affected landowners within the Tussock Moth Cleanup Project Area. Upon a second by Director King, a vote was taken and the motion carried unanimously.

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2020 Evacuation Drill: The Perry Park Metropolitan District is working with the Douglas County Sheriff's Office (DCSO) and the Douglas County Office of Emergency Management (DCOEM), to conduct an Evacuation Drill until on May 16, 2020 at 8:30 a.m. This Exercise should last no longer than 1 hour. As of today, there were 53 residents that have registered for the event.

2020 Firewise Day: The Metropolitan District will be hosting a Firewise meeting immediately following the Evacuation Drill on May 16, 2020 from 10:00 a.m. until 12:00 p.m. at the Perry Park Country Club. As of today, there were 7 residents registered for the event

2020 Independence Day Fireworks: Mr. Schlegel presented a proposed agreement with J&M Displays for the 2020 Independence Day Fireworks Display. Following some discussion Director Black moved that the Board execute the contact with J&M Displays for the 2020 Independence Day Fireworks Display. Upon a second by Director King, a vote was taken and the motion carried unanimously.

NEW BUSINESS:

Signage Request: Director Johnson presented an email that he received from a resident reporting the possible illegal discharge of weapons on or near District property. Director Johnson recommended that while he is updating other signs in the district that he could order a sign to address this issue and install. Director Johnson received approval at a recent meeting in 2019 to purchase and install needed signage and all Directors were in favor of adding this recommendation to that project.

FINANCIAL AND MANAGEMENT ITEMS:

Review of Cash Position and Financial Statements: Mr. Schlegel presented the unaudited Financial Statements for the months of January and February 2020 for the Board's review.

Ratification of January 2020 Claims: Mr. Schlegel presented a list of the January 2020 claims for ratification by the Board. After review, Director Black moved that the Board ratify the claims presented totaling \$14,667.71 represented by checks #6356 through #6368. Upon a second by Director King, a vote was taken and the motion carried unanimously.

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Approval of March 2020 Claims: Mr. Schlegel presented the March 2020 claims for consideration and payment. After review, Director Black moved that the Board approve the claims presented for payment totaling \$7,341.07 represented by checks #6379 through #6389. Upon a second by Director King, a vote was taken and the motion carried unanimously.

Insurance Claim: Mr. Schlegel briefed the Board members on the status of the insurance claim that was filed for fence sections on District property that were damaged when a vehicle left the road and ran into the 3-rail fence on Highway 105. The District's insurance carrier has approved the claim and the District has received payment for repairs, minus the \$500 deductible. The Board members directed Mr. Schlegel to coordinate the repair of the fence.

COMMITTEE REPORTS: Firewise Committee: No Report

Parks & Recreation Committee: No Report

DIRECTOR'S ITEMS: Director Van Doorn presented an email that he had previously sent to the Directors regarding monetary donations to offset the cost of Independence Day activities in the District and requested that the Directors review and send to him their comments by Monday – March 16, 2020.

NEXT REGULAR MEETING: **The Board's next meeting will take place on Thursday – April 9, 2020 at 6:30 p.m. to be held at the Perry Park County Club**

ADJOURNMENT: There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the meeting was adjourned at 8:32 p.m.

Respectfully Submitted:


Secretary for the Meeting

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Perry Park Metropolitan District

Regular Meeting – March 12, 2020

Motions

Agenda Item #	Motion #	Motion Language	Passed (Y or N)
2	M2020-03-12_01	Director Black moved that the Board approve the Agenda as presented, second by Director King	Y
3	M2020-03-12_02	Director Black moved that the Board approve the Consent Agenda as presented, second by Director King	Y
12-A	M2020-03-12_03	Director Black moved that the Board approve the Services Agreement with the Colorado State University System to provide Technical Assistance related to the State Fire Assistance Grant, second by Director King	Y
12-B	M2020-03-12_04	Director Black moved that the board approve the Services Agreement with Forestree Development, LLC to oversee and coordinate activities related to the State Fire Assistance Grant, second by Director King	Y
12-C	M2020-03-12_05	Director Black moved that the Board authorize the President, or other Director in the absence of the President, to sign on behalf of the District ant Wildland Fire Mitigation Agreements received from landowners within the Tussock Moth Cleanup Project, second by Director Dao	Y
12-D	M2020-03-12_06	Director Black moved that the Board authorize Forestree Development, LLC to send an information packet and Wildland Fire Mitigation Agreement to all affected landowners within the Tussock Moth Cleanup Project Area, second by Director King	Y
18	M2020-03-12_07	Director Black moved that the Board ratify the claims presented totaling \$14,667.71 represented by checks #6356 through #6368, second by Director King	Y
19	M2020-03-12_08	Director Black moved that the Board approve the claims presented for payment totaling \$7,341.07 represented by checks #6379 through #6389, second by Director King	Y