

# RECORD OF PROCEEDINGS

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## MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PERRY PARK METROPOLITAN DISTRICT HELD February 13, 2020

A Regular Meeting of the Board of Directors of the Perry Park Metropolitan District was held on February 13, 2020, at 6:30 p.m. at the Perry Park Country Club, 7047 Perry Park Boulevard, Larkspur, CO 80118. The meeting was open to the public.

### **ATTENDANCE:**

In attendance were Directors:

Randal Johnson, President  
Craig Van Doorn, Vice President  
Vanessa Dao, Treasurer  
Sean King, Secretary

Linda Black was absent - Excused

Also, in attendance were:

Steve Rea  
Andy Morris  
Carolyn Jongs  
Terry Lefkowitz  
Allan Black  
Kurt Schlegel, Special District Solutions, Inc.

### **CALL TO ORDER:**

Director Johnson noted that a quorum of the Board was present and called the meeting to order at 6:36 p.m.

### **CONFLICTS & DISCLOSURE STATEMENTS:**

Mr. Schlegel stated that Conflict Disclosures for all Directors had been filed with the Secretary of State's Office and the Directors stated they had no additional conflicts of interest regarding District business.

### **APPROVAL OF AGENDA:**

Director King moved that the Board approve the Agenda as presented. Upon a second by Director Van Doorn, a vote was taken and the motion carried unanimously.

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## CONSENT AGENDA:

Director King moved that the Board approve the Consent Agenda as presented. Upon a second by Director Van Doorn, a vote was taken and the motion carried unanimously.

## CORRESPONDENCE:

Mr. Schlegel presented an email that was received from Ms. Amy Graziano of the Douglas Land Conservancy wanting to know if there was interest in holding a star watch party in 2020. The Board members directed Mr. Schlegel to contact Ms. Graziano and express their interest in such an event.

## PUBLIC COMMENT:

Mr. Black stated that there was a pothole at the entrance to the community at Hwy 105 & Red Rock Road

Mr. Morris inquired as to the possibility of getting roads striped in the area.

## UNFINISHED BUSINESS:

Wauconda Park Maintenance: Mr. Schlegel presented the quote received from Churchich Recreation, LLC for playground equipment replacement and maintenance. Following some discussion Director King moved that the Board approve an agreement with Churchich Recreation, LLC for Wauconda Park Playset Equipment Purchase and Maintenance of Playset Equipment at a cost to not exceed \$15,000. Upon a second by Director Dao, a vote was taken and the motion carried unanimously.

Conservation Easement Maintenance Management Plan Update: Director Johnson stated that he has completed the DRAFT and circulated to the Board members for their comments. The Directors in attendance stated they had no comments or suggested revisions and directed Mr. Schlegel to submit the Revised Perry Park Ranch Gateway Land Stewardship Plan to the Douglas Land Conservancy for their review and consideration.

Giloon Pond Reclamation: Mr. Schlegel stated that he has been in contact with Country Club staff regarding questions presented by Mr. Sean Owens from Douglas County Engineering regarding drainages on and around the golf course that may be affected by Giloon Pond outflow. Mr. Owens is working with the U.S. Army Corps of Engineers on a determination of jurisdiction prior to any restorative work being done.

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Dark Sky: Mr. Schlegel stated that IREA's staff darkened all but two (2) streetlights in the District as a test on January 2, 2020 as a test for Dark Sky. The consensus is that a majority of residents are in favor of permanently removing all but the two streetlights located at Highway 105 and Red Rock Drive. Mr. Schlegel also stated that even though the lights have been darkened, the District will continue to be billed for the streetlights since IREA bills for the equipment and not the energy used to power the lights. The Directors instructed Mr. Schlegel to contact IREA staff and obtain a quote to permanently remove the streetlights that have been darkened and bring that information to their March 2020 meeting for their consideration.

State Fire Assistance Grant: Director Johnson briefed the Board members and residents in attendance as to the status of the Grant. Mr. Keith Worley has been tasked to represent the District to coordinate work associated with this Grant. The Board members directed Mr. Schlegel to research if Mr. Worley is under contract with the District and if not, work with Counsel and Mr. Worley to develop a Professional Services Agreement and associated Grant related Scope of Work for the Board's review and consideration.

## NEW BUSINESS:

Ms. Karen Dale: Ms. Dale recently passed away and the Board members recognized her for her dedication to, and work with the community. Ms. Dale was a driving force with the Perry Park Sentinel and her efforts with that publication will be missed.

2020 Evacuation Drill: The Perry Park Metropolitan District is working with the Douglas County Sheriff's Office (DCSO) and the Douglas County Office of Emergency Management (DCOEM), to conduct an Evacuation Drill until on May 16, 2020 at 8:30 a.m. This Exercise should last no longer than 1 hour. Residents interested in participating have been asked to register for the event.

2020 Firewise Day: The Metropolitan District will be hosting a Firewise meeting immediately following the Evacuation Drill on May 16, 2020 from 10:00 a.m. until 12:00 p.m. at the Perry Park Country Club. Residents interested in participating have been asked to register for the event.

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2020 Independence Day Fireworks: Mr. Schlegel presented a proposed agreement with J&M Displays for the 2020 Independence Day Fireworks Display. Following some discussion Director King moved that the Board members approve the expenditure of District funds, not to exceed \$10,000, to J&M Displays for the 2020 Independence Day Fireworks Display, and directed Mr. Schlegel to work with J&M Displays to modify their proposed agreement to reflect amended points of contact and dates and then bring that back to the Board at their March 2020 meeting for consideration and execution. Upon a second by Director Van Doorn, a vote was taken and the motion carried unanimously.

## **FINANCIAL AND MANAGEMENT ITEMS:**

Review of Cash Position and Financial Statements: Mr. Schlegel presented the unaudited Financial Statements for the month of December 2019 for the Board's review.

Approval of November Claims: Mr. Schlegel presented the February 2020 claims for consideration and payment. After review, Director Van Doorn moved that the Board approve the claims presented for payment totaling \$3,751.93 represented by checks #6369 through #6378. Upon a second by Director Dao, a vote was taken and the motion carried unanimously.

2020 Director Election: Mr. Schlegel stated that he has received two (2) Self-Nomination forms from persons interested in running for the two Board positions to be determined at the election.

## **COMMITTEE REPORTS:**

Firewise Committee: No Report

Parks & Recreation Committee: No Report

## **DIRECTOR'S ITEMS:**

Director Van Doorn asked if the Board members wanted him to work to collect donations to offset the District's costs for the 2020 Independence Day Celebration and work to find a band for the day's events. The Board members agreed that this effort should continue and thanked Director Van Doorn for his initiative.

## **NEXT REGULAR MEETING:**

**The Board's next meeting will take place on Thursday – March 12, 2020 at 6:30 p.m. to be held at the Perry Park County Club**

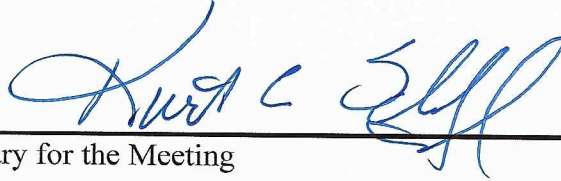
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**ADJOURNMENT:**

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the meeting was adjourned at 8:45 p.m.

Respectfully Submitted:

A handwritten signature in blue ink, appearing to read "Kurt C. Zell", is written over a horizontal line.

Secretary for the Meeting

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## Perry Park Metropolitan District

Regular Meeting – February 13, 2020

### Motions

<b>Agenda Item #</b>	<b>Motion #</b>	<b>Motion Language</b>	<b>Passed (Y or N)</b>
2	M2020-02-13_01	Director King moved that the Board approve the Agenda as presented, second by Director Van Doorn	Y
3	M2020-02-13_02	Director Black moved that the Board approve the Consent Agenda as presented, second by Director Van Doorn	Y
6	M2020-02-13_03	Director King moved that the Board approve an agreement with Churchich Recreation, LLC for Wauconda Park Playset Equipment Purchase and Maintenance of Playset Equipment at a cost to not exceed \$15,000, second by Director Dao	Y
14	M2020-02-13_04	Director King moved that the Board members approve the expenditure of District funds, not to exceed \$10,000, to J&M Displays for the 2020 Independence Day Fireworks Display, and directed Mr. Schlegel to work with J&M Displays to modify their proposed agreement to reflect amended points of contact and dates and then bring that back to the Board at their March 2020 meeting for consideration and execution, second by Director Van Doorn	Y
16	M2020-02-13_05	Director Van Doorn moved that the Board approve the claims presented for payment totaling \$3,751.93 represented by checks #6369 through #6378, second by Director Dao	Y